A Letter from the Internships Co-chairs

Greetings,

On the behalf of the APPLES Service-Learning program and the Carolina Center for Public Service, we extend our deepest gratitude to you for your shared interest in public service and continued commitment to community engagement.

This listing details available APPLES summer 2019 internship positions. The organizations included cover a spectrum of professional development opportunities offered to Carolina students and include communications, program development and teaching. Likewise, the organizations include nonprofits, schools and local government. As such, each position offers students unique, developmental experiences in education areas of interest like environmental education, psychology, public policy, journalism, advertising, business, entrepreneurialism and many more. We are excited to partner with the UNC Institute of Politics this year to offer even more positions with legislators, government agencies and advocacy groups in NC and Washington, D.C.

These opportunities are designed and selected for students to gain professional experiences while continuing their education over the summer. Interns agree to complete 320 hours of work, receive a $2,500 stipend and enrolled in a one-credit hour online service-learning course in the summer provided through the Carolina Courses Online summer program through the William and Ida Friday Center for Continuing Education. This course counts for the EE-Service-Learning general education requirement. Students who are selected to intern in DC will not be required to take the online course, but may opt in if desired.

As former interns, we can personally attest to the power of this program. Through a sustained partnership, APPLES and its community organizations have developed a mutually beneficial internship program. While students receive stipends and course credit, their contributions assist community partners with specialized projects. Together, this creates an invaluable experience that is hard to replicate.

We encourage you to use this packet as a resource — a survey of all of your options. This guide lists many opportunities. Information includes position descriptions, preferred qualifications and organization overviews. If you have additional questions, be sure to reference the organization’s website or contact apples@unc.edu. Applications are due Jan. 21, 2019.

Thank you for your interest in an APPLES service-learning internship and your commitment to public service and the community. We wish you the best of luck in your search and throughout this process.

Sincerely,

APPLES internship committee
ccps.unc.edu/apples/service-learning-internships
Internship Listing According to Position Focus

All positions are in Durham, Raleigh or Chapel Hill unless otherwise noted

Education

Carolina Friends School Extended Learning and Summer Programs
Central Carolina Community College: Bridge Coordinator and Internships Coordinator, Sanford, NC
Environmental Resources Program
Kidzu Children’s Museum
Marbles Kid’s Museum
Orange Literacy Program
Student U
TEACCH Summer Training
The Life Center
Triangle Day School

Marketing and Public Relations

East Coast Greenway Alliance
Fill Your Bucket List Foundation
Ronald McDonald House of Chapel Hill
Theater Delta

Outreach and Fundraising

Immersion for Spanish Language Acquisition (ISLA)

Project and Event Management

Campus Y
Durham Arts Council
The Triangle Nonprofit and Volunteer Leadership Center

Government and Public Policy

NC General Assembly: Senate
NC General Assembly: House of Representatives
City of Raleigh: Sustainability Office
NC Department of Public Instruction
NC Department of Public Safety
John Locke Foundation
Lillian’s List Action Fund
Martin Center for Academic Renewal
NC Department of Information Technology
NC Justice Center
Office of Congressman Ted Budd, Washington DC
Office of Congressman Mark Meadows, Washington DC
Office of Governor Roy Cooper
Government and Public Policy (continued)

Office of Senator Richard Burr, Washington DC
Office of Senator Thom Tillis, Washington DC
Precision Strategies Campaign Marketing Agency, Washington DC
The Collider, Asheville, NC
Town of Chapel Hill
Urban3 + Strong Towns, Asheville, NC
Wake County Board of Commissioners

NC Department of Health and Human Services:

- Office of Communications
- Policy and Government Affairs
- Division of Mental Health, Developmental Disabilities and Substance Abuse Services
- Early Childhood Policy
- Office of Procurement, Contracts and Grants

Social Services

Carolina Meadows
Charles House Association
Community Empowerment Fund
Compass Center for Women and Families
Durham Exchange Club Industries
Student Action with Farmworkers (SAF), Placement to be assigned when selected

Environment

NC Botanical Garden
Piedmont Wildlife Center
Campus Y – Program Assistant
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Walk or bike

Start and end dates: 5/20/19 – 7/26/19

Website: campusy.unc.edu/

Organization description: The Campus Y’s mission is to engage students, the UNC campus and communities in the pursuit of social justice. In all that we do, Campus Y students strive to engage in reflective and ethical service, rooted in compassion and solidarity, grounded in deep respect. We believe that our commitment to serving communities and designing creative solutions to social problems can, and should, be combined with activism that engages each of our 30 committees. Our model and history empower us to create space to mobilize diverse alliances of students, alumni, faculty and friends in and outside the university.

Internship details: The program assistant will be primarily responsible for assisting with three of the Campus Y’s core programs including staffing the Y/Bonner table at orientation information sessions; assisting with the Gap Year Fellows on-campus summer immersion (helping to develop their plans for an international Gap Year of service); and working with the CUBE Social Innovation Incubator programming/evaluation. They will also assist Y Co-Presidents will summer initiatives through Campus Y Committees.

Relevant coursework and skills: All majors welcome. Preference for interns with the capacity to handle logistical challenges and juggle multiple priorities at one time. This position will be a good fit for someone who enjoys planning and managing events as well as designing and communicating on behalf of a program.
Carolina Friends School Summer Programs - Summer Programs Assistant
Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 6/10/19 – 8/16/19

Website: www.cfsnc.org/

Organization description: Carolina Friends School (CFS) is a vibrant and inclusive learning community empowering students to think critically, creatively and independently. We foster active exploration and quiet reflection, individual endeavors and collaborative engagement. Inspired by Quaker values — pursuit of truth, respect for all, peaceful resolution of conflict, simplicity, the call to service — we teach our children that it is possible to change the world.

Internship details: The Intern will serve as part of the leadership team overseeing our operations. Areas of opportunity, depending on individual strengths & interests, might include teacher/student support in & out of the classroom, parent engagement, extended day supervision, database work, photography/videography, marketing/communications, & lots of problem-solving. The Intern should be able to relate to children of different ages or at least be open to work with varied ages. A sense of humor, playfulness, & energy are expectations, & we welcome contributions to an entrepreneurial, innovation-minded vision. CFS has 126 acres of woodlands, pasture, & stream, so it’s ideal if an intern likes the outdoors! We can be flexible in scheduling 8-10 weeks of work between June 10 & August 16, depending on a student’s availability each week & across weeks.

Relevant coursework and skills: Education, sociology, psychology, recreation and leisure studies, marketing/communications and business administration majors are welcome. The intern will acquire skills and experience related to their individual major. We welcome an individual who enjoys working with children of different ages. An education major could learn classroom management skills, teaching methods and curriculum, and broaden their knowledge of education. An intern in another major could contribute to the daily operations, serving more than 800 students and 70 paid and volunteer staff from instructors and counselors-in-training.
Carolina Meadows – Music and Memory/Community Outreach Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 8/2/19

Website: carolinameadows.org/

Organization description: Carolina Meadows' mission is to provide housing, health and wellness services and social opportunities for older adults in a financially secure community that respects individual dignity, encourages independence and promotes life-long learning.

Internship details: The intern will grow the Music and Memory program. The intern will interview residents and families to learn about resident music preferences, develop an individualized playlist for each resident, program iPods, MP3s, and other music devices, check chargers stored in residents' rooms, work with each resident to be sure the songs are agreeable and actively support residents in using their devices. As many of the residents are living with dementia, the intern will be trained on communication with individuals with dementia. The intern will also support the implementation and growth of the Music and Memory program at other elder care facilities and the Council on Aging in Chatham County, and develop a plan to help grow the Music and Memory program in the area. Based on intern's interests and skills, intern may plan an equipment drive; work to get press for the program; develop a presentation for local service organizations/faith communities, etc.; research via web and local organizations and create resource lists for seniors in Orange and Chatham counties (transportation options, nutritional support, affordable housing); other outreach activities.

Relevant coursework and skills: Music, gerontology, psychology, social work, recreational therapy and public relations. The students' interest in working with older adults and in music is more important than their major.

*Due to in-person interview requirements, students who are abroad for spring 2019 will not be considered for this position as part of the interview with Carolina Meadows includes interacting with clients.
Central Carolina Community College – Bridge Program Coordinator
Sanford, North Carolina

Number of intern positions: 1
Transportation needed: Car
Start and end dates: 6/3/19 – 8/9/19
Website: cccc.edu/ccp/summer-bridge/

Organization description: Central Carolina Community College (CCCC) designed a summer bridge program that will ease the transition for Central Carolina Works (CCW) students into higher education. The CCW Summer Bridge Program provides a seamless transition to college by exposing students to college resources early and by educating students on the "soft skills" crucial for success in higher education. Participants enroll in a one-credit hour course while being immersed in a fun and intensive learning environment that will give them an advantage heading into their full college experience.

Internship details: The Upward Bound programs at CCCC serve 180 low-income, first generation students from Harnett and Lee County high schools as they prepare for college. The Bridge Program Coordinator is responsible for managing a summer Bridge program for approximately 25 graduating seniors. This individual works directly with program staff to effectively manage all elements of the summer Bridge program, including overseeing student enrollment and success in credit-bearing college courses at CCCC and facilitating a College Success seminar to prepare students for their first year in college. The Bridge Program coordinator may provide supplemental instruction, coordinates tutoring as needed, documents all services and maintains accurate records, and meets regularly with permanent staff to review student progress and discuss any problems. The Bridge Coordinator also serves as role models and mentors to students; assists with special events; travels with students on college visits and a cultural enrichment trip; and enforce the rules and regulations of the program.

Relevant coursework and skills: Open to all majors, but education or STEM majors are preferred. Education majors are preferred due to academic and student-centered focus of Bridge program; STEM majors are preferred due to the opportunity for students to be mentored by STEM majors. Through this position, students will demonstrate and strengthen skills in communication, program administration and leadership.
Central Carolina Community College – Internship Coordinator
Sanford, North Carolina

Number of intern positions: 2

Transportation needed: Car

Start and end dates: 6/3/19 – 8/9/19

Website: cccc.edu/trio/mathandscience/

Organization description: The Upward Bound Math and Science (UBMS) program strengthens the math and science skills of participating students. The program helps students recognize and develop their potential to excel in math and science and encourages them to pursue postsecondary degrees in math and science, and ultimately careers in the math and science profession.

Internship details: The Upward Bound (UB) program is designed to support low-income and first-generation high school students in their pursuit of college degrees. The UB programs at CCCC serve 180 students from Harnett and Lee County high schools. The internship coordinators are responsible for managing a six-week summer internship program for approximately 40 rising high school seniors. The internship coordinators work with students to ensure a positive and productive internship experience, communicates with internship supervisors, makes site visits to all internship locations using a CCCC college car, plans and facilitates a weekly evening College Admissions prep course for students, maintains accurate records, and meets regularly with permanent staff to review student progress and discuss any problems. The internship coordinators also serve as role models and mentors to students; assist with special events; travel with students on community service trips, college visits and a cultural enrichment trip; and enforce the rules and regulations of the program.

Relevant coursework and skills: Open to all majors, but education or STEM majors preferred. Education majors are preferred due to academic and student-centered focus of Bridge program; STEM majors are preferred due to the opportunity for students to be mentored by STEM majors. Through this position, students will demonstrate and strengthen skills in communication, program administration and leadership.
Charles House Association – Program Intern
Chapel Hill, North Carolina

Number of intern positions: 1
Transportation needed: Car
Start and end dates: 5/15/19 – 8/1/19
Website: charleshouse.org/

Organization description: Charles House Association operates the Charles House Center for Community Eldercare to provide quality, personalized care to elders and respite for their caregiving families.

Internship details: The intern will gain valuable leadership and interpersonal skills while working hands on with older adults. The intern will be learning and working in both the adult day center (serving up to 40 people daily) and the eldercare home (with six residents). We will also do site visits in the community at site of the intern's choosing as well as three separate projects:
1. Life Stories
2. Participant or Resident Assessment
3. Directing a Program at the day center
These can be tailored to the intern's goals and interests.

Relevant coursework and skills: There is no required or preferred major, but interns should have an interest in working with older adults and those living with dementia. The intern must be willing to learn and be adaptable.
City of Raleigh – Sustainability Office – IOP Summer Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/13/19 – 8/16/19

Website: https://www.raleighnc.gov/SustainableRaleigh

Organization description: Raleigh’s commitment to sustainability focuses on interdependent relationships between economic strength, environmental stewardship, and social equity.

The Office of Sustainability works to make the world a better place. We save resources and money by testing new technologies and encouraging new ways of thinking that have a positive impact on the environment, our local economy, and all who live, work, and play in Raleigh. Our innovative leadership will make Raleigh a resilient city, better positioned to manage inevitable natural and economic challenges.

Internship details: The IOP intern will work on an 8-week project for 40 hours per week. We are in the process of updating our Climate Energy Action Plan and have recently completed an update to our Greenhouse Gas Emissions Inventory. The IOP intern will perform research into best practices relating to the sources of greatest community emissions. The community emissions are coming from Transportation, Buildings and Waste.

Relevant coursework and skills: Environmental studies, public policy

This internship is offered through a collaboration with the UNC Institute of Politics.
Community Empowerment Fund – CEF Summer Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Bike or walk

Start and end dates: 5/28/19 – 8/13/19

Website: communityempowermentfund.org/

Organization description: The Community Empowerment Fund (CEF) is a student-powered nonprofit organization focused on enabling and sustaining transitions out of homelessness and poverty. Our approach combines relationship-based support with financial services that achieve equity. Our members are connected to a supportive community of volunteers and advocates to help them achieve their goals. We work with members to secure housing, gain employment and build savings to achieve financial security and sustain transitions out of poverty. We empower members to achieve their goals and develop student leaders. We are passionate about sustaining transitions out of homelessness and leverage the combined resources of amazing volunteers and collaborations across a wide spectrum to support each person uniquely and holistically.

Internship details: Key responsibilities include assisting with the Advocate Program (provide one-on-one support to individuals experiencing or at-risk of experiencing homelessness, working with clients on resume writing, job applications, affordable local housing, community resources, one-on-one financial coaching and identifying resources to share with staff and advocates. The intern will also spearhead a project designed collaboratively to match their interests and passions. Intern projects can be related to any of CEF’s primary program areas, including: housing, income, matched savings, data collection, communications, and internal or external resource development. Summer interns will also participate fully as CEF staff members by attending weekly staff meetings and participating in decision-making, problem-solving and resource development.

Relevant coursework and skills: All majors are welcome. Candidates must be comfortable working with Microsoft Office and have excellent interpersonal and communication skills to communicate complex concepts simply and effectively.
Compass Center for Women and Families – Domestic Violence Advocate
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Bike or walk

Start and end dates: 5/20/19 - 8/9/19

Website: compassctr.org/

Organization description: Compass Center for Women and Families helps individuals and families prevent and end domestic violence and become self-sufficient while navigating their journey to self-sufficiency, safety and health. We provide domestic violence crisis services, career and financial education, assistance with legal resources and adolescent empowerment programs. We empower individuals and promote equal access to opportunity regardless of gender or economic status. We serve more than 5,000 clients each year with essential programs and services like career and financial education, legal resources and support groups, all open to the public. Compass Center is the only Orange County resource for comprehensive domestic violence crisis services. Compass Center is also connected to Chapel Hill-Carrboro City Schools, offering sexual health programming and empowerment programs related to safe relationships in middle school health classes.

Internship details: Provide emotional support, crisis intervention and domestic violence education to survivors of relationship abuse over the phone and in person as part of the Compass Center's 24-hour crisis services. Assist survivors in completing domestic violence protective orders. Keep accurate records of all interactions with survivors. Assist staff in coordination of fall 2018 volunteer training. Create and/or update training materials. Compile and organize resource information. Office management duties as assigned.

Relevant coursework and skills: No specific major required, however, prior training through Compass Center is required. Compass Center will provide a 42-hour domestic violence hotline advocate training beginning Feb. 12 on Tuesday and Thursday evenings from 5:30 - 9 p.m. The training lasts six weeks ending on March 28. Training does not meet over UNC's spring break. Please note that the APPLES selection timeline happens in the middle of this training, so if you are applying for this position, you must be able to start training on Feb. 12 or have already completed training to be eligible.
Durham Arts Council—CenterFest Arts Festival Assistant
Durham, North Carolina

Number of intern positions: 2

Transportation needed: Car

Start and end dates: 6/10/19 - 8/2/19

Website: durhamarts.org/

Organization description: The Durham Arts Council (DAC) is a private nonprofit dedicated to supporting the arts in Durham and the Triangle region in North Carolina. They produce art with local artists and organizations, raise funds to support the arts in the community, run classes for a spectrum of age groups and make sure that art is accessible to all people regardless of their race, color, sex, creed, religion, ancestry, national origin, age, disability, gender preference, marital status or political affiliation.

Internship details: The interns will be responsible for specific aspects of the production of CenterFest, DAC's annual street arts festival, and the largest community festival in Durham. Responsibilities include overseeing the application process for festival vendors, including visual artists, performers, food vendors and nonprofit organizations, answering questions, communicating regularly with applicants, preparing materials for selection meetings, corresponding with vendors once the selection process is complete, including contracts and confirmations. Responsibilities also include recruiting sponsors and volunteers and assisting with updating the website and implementing the marketing plan for the event. Interns are expected to work independently within the DAC staff team. They are expected to communicate clearly and professionally with vendors, sponsors, the media and the general public.

Relevant coursework and skills: Since the interns will be working with more than 300 visual and performing artists, an interest in the visual and performing arts can be helpful, but it is not necessary. Experience in journalism, communications, marketing, community development, urban planning and economic development are all valuable in producing a festival with a large marketing component, many community sponsors and local businesses, and a downtown site that impacts the downtown merchants for months before and after the festival.
Durham Exchange Club Industries—Long Term Vocational Support Intern
Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/1/19 – 12/21/19

Website: https://www.deci.org/

Organization description: DECI is a private, nonprofit community-based rehabilitation program in Durham County, North Carolina, serving adults with disabilities. A self-supporting industry, DECI provides superior services to commercial customers. Many customers are located in or near the Research Triangle Park but our services extend nationally and internationally. The revenues earned by DECI’s commercial services provide a host of job training and job placement for adults with disabilities, giving these individuals the opportunity to work either at DECI or in the community.

Internship details: This internship is part of our Vocational Job Placement program for individuals with disabilities. The job placement sites are located throughout Durham County. The intern will be trained and will visit job sites to provide job support to individuals and obtain feedback from supervisors and managers on the worker’s performance. Mileage reimbursement is available. The intern will gain knowledge of services and supports to assist individuals with disabilities in obtaining and maintaining employment.

Relevant coursework and skills: Possibly business, or really any program where the person would love to learn more about how programs work in a non-profit or about employment services to individuals with disabilities.
East Coast Greenway Alliance–Communications Intern
Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 7/20/10

Website: greenway.org/

Organization description: The East Coast Greenway Alliance (ECGA) is the nonprofit organization spearheading East Coast Greenway (ECG) development. Based in Durham, North Carolina, the ECGA employs field staff in each of its four regions. The Alliance promotes the vision for connecting local trails into a continuous route, provides strategic assistance for states, counties and municipalities that build local trail sections, officially designates trails as part of the ECG trail system, posts signage and makes maps and guides to facilitate use of the Greenway.

Internship details: The intern will contribute to social media engagement, website development, media relations, and event promotion and other projects depending on the skills and interests of the student.

Relevant coursework and skills: Journalism, public relations, communications, marketing
Environmental Resource Program – Education and Outreach Assistant
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Bike or walk to campus, Car

Start and end dates: 5/13/19 – 8/20/19

Website: ie.unc.edu/environmental-resource-program/

Organization description: The Institute’s Environmental Resource Program (ERP) connects UNC’s environmental community with local communities, classrooms, government agencies and businesses across the state. By leveraging UNC’s extensive capabilities in environmental science, we help build our partners’ capacity to support healthy communities. In partnership with community leaders and with funding from NIH, NSF, NCDHHS, NCDEQ and private foundations, the Institute directly engages more than 2,500 North Carolinians annually.

Internship details: The Education and Outreach Assistant will support the staff of the Environmental Resource Program, the education and outreach unit of the UNC Institute for the Environment. The intern will assist ERP staff with its summer programs targeted to K-12 audiences. This includes a 3-day energy science institute for K-12 teachers in July, as well as an energy science program for high school students on July 29-August 2. For this reason, we encourage students with an interest in energy science to apply. ERP’s K-12 programming is designed to promote environmental science literacy. This intern will develop skills in the design and delivery of hands-on programming. The intern will work with ERP staff to research, adapt, design and implement hands-on lessons, particularly for students in the Energy LEAP program. In addition, this intern will provide administrative and logistical support, which may include driving participants on field trips. Students are an integral part of our team, and while supporting the everyday operations of our program, they obtain valuable skills that prepare them for work in this field.

Relevant coursework and skills: Background in environmental science or studies, education or related fields are preferred.
Fill Your Bucket List Foundation – Summer Intern
Cary, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/13/19 – 8/16/19

Website: fillyourbucketlistfoundation.org/

Organization description: Similar to wish-granting organizations for children, Fill Your Bucket List Foundation grants adults 18 and older who have cancer the financial support to create lasting memories with the people they love. The foundation takes care of all details so patients can relax and focus solely on enjoying their dream.

Internship details: Develop and maintain PR content and media content calendars. Create press releases, media plans, all PR initiatives, PR timelines. Manage social media accounts and increase engagement. Manage Foundation Data base of donors and volunteers. Write thank you notes and tax receipts to all donors. Work with local media outlets to showcase foundation and fundraising events. Work on fundraising event details, execution, marketing. Interview potential grant recipients, their caregivers and their health care providers. Manage the application process for all potential grant recipients, including forms and details. Assist in executing wish details including travel, logistics, document management, volunteer donor management. Assist in gathering auction items and follow up. Create fundraising ideas and details on potential events. Manage corporate sponsor contact calendars and follow up. Assist staff with administrative duties. Create outreach to potential donors and maintain follow up. Have fun helping adults with cancer live their dreams.

Relevant coursework and skills: Public relations execution and management, social media management, business management, entrepreneurial experience, nonprofit experience, event management and fundraising experience.
Immersion for Spanish Language Acquisition – Donor Relations Intern  
Cary, North Carolina

Number of intern positions: 1

Transportation needed: Bike or Walk

Start and end dates: 5/13/19 – 8/16/19

Website: https://www.laislaschool.org/

Organization description: Empowering Latino youth and their communities to become bilingual, global citizens through innovative heritage language and cultural immersion programs.

Internship details: The Donor Relations intern will be responsible for developing and implementing engagement strategies to enhance our relationships with our donors, sponsors, participants, and supporters. This position will be part of a small team.

• Manages assigned relationships to increase engagement.
• Works with Director of communications and development to create engagement strategies with assigned donors, sponsors, and supporters.
• Assist in planning summer events for the organization.
• Assist in planning and developing event and projects for community impact initiatives.
• Works collaboratively with staff to meet annual engagement goals.
• Ensures accuracy and timeliness of account data input for assigned accounts.
• Secures new relationships within existing accounts to increase visibility in community and social networks.
• Attend networking events on behalf of ISLA.
• Maintains current understanding of community goals and initiatives, focus areas, successes
• Supports implementation of communications strategy especially through social media platforms as appropriate.
• Attends internal and external meetings, SECC/CFC fairs and community events as required.

Relevant coursework and skills: Communications, Business
John Locke Foundation – IOP Summer Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Bike or Walk

Start and end dates: 5/13/19 – 8/16/19

Website: https://www.johnlocke.org/

Organization description: We are North Carolina’s most trusted and influential source of common sense. The John Locke Foundation was created in 1990 as an independent, nonprofit think tank that would work “for truth, for freedom, and for the future of North Carolina.” The Foundation is named for John Locke (1632-1704), an English philosopher whose writings inspired Thomas Jefferson and the other Founders. The John Locke Foundation envisions a North Carolina of responsible citizens, strong families, and successful communities committed to individual liberty and limited, constitutional government.

The John Locke Foundation is a 501(c)(3) research institute and is funded solely from voluntary contributions from individuals, corporations, and charitable foundations.

Internship details: The John Locke Foundation is excited to host an IOP intern for summer 2019. Candidates should be undergraduates, regardless of major, who have a strong commitment to individual liberty, limited government, private property and free markets. Student interns perform a variety of tasks, including administrative and website work, events, research, writing, and general office duties.

We are a non-profit think tank; we pursue research, analysis, and commentary on issues in state policy regarding health, education, government, and other topics relevant to citizens and lawmakers in North Carolina. We also publish the Carolina Journal, a monthly newspaper with statewide distribution, and maintain websites across many issues and subject areas as well as our leadership project, the EA Morris Fellowship for Emerging Leaders.

Relevant coursework and skills: This internship is particularly suitable for students interested in political science and government, economics and business, history, journalism, leadership, and nonprofit organizations and management.

This internship is offered through a collaboration with the UNC Institute of Politics.
Kidzu Children’s Museum – Museum Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Car or bus

Start and end dates: 5/23/19 – 8/3/19

Website: kidzuchildrensmuseum.org/

Organization description: Kidzu Children’s Museum is a hands-on museum dedicated to inspiring young children and the adults in their lives to learn through purposeful play.

Internship details: Kidzu seeks an intern to plan, develop and facilitate museum programs and operations. This internship includes hands-on, professional experience both behind the scenes and on the front-line working with both children and adults. The goal for this internship is to give a well-rounded understanding of how a mid-sized children's museum functions from day-to-day and to provide experience working within the fabric of a long term strategic plan. The intern will work within all areas of the museum including operations, development, programs and exhibits, but with a larger focus on programming. Our ideal intern will have past experience working with children, have confidence in front of small to medium sized groups, and have a passion for fun and learning.

Relevant coursework and skills: The best candidates will be those looking for careers in the museum industry, nonprofit management, education and education administration. The intern should have excellent interpersonal and written communication skills, strong organizational and research skills, be able to work both within a small team and be self-directed and motivated.
Lillian’s List Action Fund – IOP Summer Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/13/19 – 8/16/19

Website: https://lillianslist.org/

Organization description: Lillian’s List recruits, trains and supports progressive women, who are champions of reproductive freedom and equity for women, to run for public office in North Carolina. Through our Action Fund, we provide strategic guidance and political training to women leaders across North Carolina who are interested in running for political office. The Lillian’s List PAC supports pro-choice, progressive women running for the General Assembly and Council of State. The Lillian’s List PAC has supported every progressive women currently elected to serve in the NCGA and Council of State.

Internship details: Lillian’s List offers valuable political experience while helping recruit, train and support women who are champions of reproductive freedom and gender equity to run for public office! Interns have the opportunity to gain working knowledge in development, communication, campaign services, database management, and other areas of political work.

In addition to daily work, our interns are encouraged to build and lead initiatives in their areas of interest that will enhance our effectiveness as an organization while teaching practical skills needed for success in a professional setting. Lillian’s List staff also provides interns with opportunities for mentorship and professional development.

Relevant coursework and skills: No required majors but may be a good fit for Communications, Public Policy, Women and Gender Studies, Political Science

This internship is offered through a collaboration with the UNC Institute of Politics.
Marbles Kids Museum – Summer Camp Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/1/19 – 8/31/19

Website: marbleskidsmuseum.org/

Organization description: At Marbles Kids Museum, children are encouraged to use their marbles (their brains) - learning new things through imagination, discovery and play. The organization’s values are:

- **Ready Set Learn.** Play builds intellectual, social and emotional skill for success in learning and in life.
- **Be Healthy Be Active.** Play promotes physical development and good health.
- **Create Innovate.** Play encourages imagination, creativity and self-expression.
- **Explore Experiment.** Play leads to discovery and kindles curiosity.
- **Connect.** Play teaches cooperation and collaboration, strengthens families and unites our community.

Internship details: Marbles Kids Museum has an internship on the Play Programs Team. The summer camp intern will assist museum staff with the set up and delivery of camps program and learning activities. Duties include assisting with program delivery, preparing and managing program materials, program set-up, assisting with program development. As time allows, assisting with other museum programs and events. The intern will learn not only about the structure and function of Marbles, a nonprofit, but also the impact of play on the cognitive and social development of young children.

Relevant coursework and skills: A major in education or communication is preferred but not required. Strong presentation and public speaking skills, a commitment to customer service, strong multi-tasking and communication skills, ability to be both a self-starter and a team player and willingness to work with middle school and elementary-age children in large groups are preferred.
Martin Center for Academic Renewal – IOP Summer Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/13/19 – 8/16/19

Website: https://www.jamesgmartin.center/

Organization description: The James G. Martin Center for Academic Renewal is a nonprofit institute dedicated to improving higher education in North Carolina and the nation. Located in Raleigh, North Carolina, it has been an independent 501(c)(3) organization since 2003. It was known as the John W. Pope Center for Higher Education Policy until January 2017.

Our goals are to improve colleges and universities, especially in North Carolina. We want to:

- Increase the diversity of ideas taught, debated, and discussed on campus;
- Encourage respect for the institutions that underlie economic prosperity and freedom of action and conscience;
- Increase the quality of teaching and students’ commitment to learning so that they graduate with strong literacy and fundamental knowledge;
- Encourage cost-effective administration and governance.

Internship details: Student interns are at the core of the Martin Center’s work of improving higher education. Every semester, students join our staff and scholars at the Martin Center to work and learn about higher education and free-market principles. Our interns write op-eds, research policy for our scholars, and contribute to our digital marketing efforts.

Martin Center internships are for undergraduates, recent graduates, graduate students, and law students who are committed to individual liberty, freedom of conscience, and the pursuit of truth. During this twelve-week internship, students will work on higher education policy topics and learn about economics, public policy, and American principles from local scholars and through dedicated readings and book discussions.

This internship is offered through a collaboration with the UNC Institute of Politics.
**NC Department of Information Technology – IOP Summer Intern**  
Raleigh, North Carolina

**Number of intern positions:** 1

**Transportation needed:** Car

**Start and end dates:** 5/20/19 – 8/2/19

**Website:** [https://it.nc.gov/](https://it.nc.gov/)

**Organization description:** The NC Department of Information Technology (DIT) is a cabinet level agency responsible for delivering IT services to State agencies, local governments, and educational institutions across North Carolina.

**Internship details:** The Service Excellence Division is home to the Department of Information Technology’s (DIT) IT Service Excellence Program; which provides Policies, Processes, Procedures and Governance to DIT’s ITIL v3 framework. The IT Service Excellence Program consists of the IT Service Excellence team and Governance Advisory Board and Committees. This framework was established to deliver value and cost savings within the services DIT offers to Agencies and Consumers - Enterprise and State-wide.

General responsibilities for the summer intern will include:

- Assisting with current and developing reporting across the Processes and tools.
- Participating in meetings and assisting with minutes and set up.
- General administrative function such as developing spreadsheets, data input/entry, validation of data imports and similar for Service Now, etc.)

**Relevant coursework and skills:** All are welcome, but an interest or experience in computer science would be beneficial.

---

**The University of North Carolina**

**INSTITUTE OF POLITICS**

*This internship is offered through a collaboration with the UNC Institute of Politics.*
NC Department of Health and Human Services – IOP Communications Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 8/2/19

Website: https://www.ncdhhs.gov/

Organization description: The Department of Health and Human Services manages the delivery of health- and human-related services for all North Carolinians, especially our most vulnerable citizens – children, elderly, disabled and low-income families. The Department works closely with health care professionals, community leaders and advocacy groups; local, state and federal entities; and many other stakeholders to make this happen.

Internship details: The Office of Communications is the central press, public relations, marketing and communications section for the NC Department of Health and Human Services. Through outreach materials, news releases, interviews, fact sheets, webpages and other publications, the staff in this unit helps the public understand programs and issues. This office is the liaison with the news media and assists departmental staff with development of media and communications strategies to handle special events, crisis and other communication to citizens and key stakeholder groups.

Major tasks performed during the internship could include:

• Research and write press releases, publications, reports, features about DHHS staff and programs for external and internal newsletters
• Review outgoing communications for style and grammar
• Make updates to the website and contribute to social media efforts
• Shoot photos and/or video related to DHHS activities
• Other duties as assigned

The intern will have the opportunity to develop a variety of media products, to include newsletter stories, website content and press releases following accepted journalistic standards, including Associated Press style.

Relevant coursework and skills: Communications, media and journalism, public policy

The University of North Carolina
INSTITUTE OF POLITICS

This internship is offered through a collaboration with the UNC Institute of Politics.
NC Department of Health and Human Services – IOP Early Childhood Policy Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 8/2/19

Website: https://www.ncdhhs.gov/

Organization description: The Department of Health and Human Services manages the delivery of health- and human-related services for all North Carolinians, especially our most vulnerable citizens – children, elderly, disabled and low-income families. The Department works closely with health care professionals, community leaders and advocacy groups; local, state and federal entities; and many other stakeholders to make this happen.

Internship details: This intern will work closely with Senior Early Childhood Policy Advisor to support the implementation of recommended policies in the statewide NC Early Childhood Action Plan, serving children ages 0 – 8 and their families in support of health, safety, and early learning, through the following:

- Provide policy support by conducting research, providing analysis, and attending internal and external meetings with stakeholders, related to early childhood and drafting various materials as needed.
- Attend legislative, stakeholder, and other advocate meetings in support of policies impacting young children and their families.
- Conduct data analysis, ranging from simple fulfilling of requests to more complex based on the intern’s skillset, in order to make policy implementation recommendations or to provide data support to individuals making policy implementation recommendations.
- Other analyses, research, reporting, or communications support, as needed.

Relevant coursework and skills: Public policy, education, political science

This internship is offered through a collaboration with the UNC Institute of Politics.
NC Department of Health and Human Services – IOP Intern with Division of Mental Health, Developmental Disabilities and Substance Abuse Services  
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 8/2/19

Website: https://www.ncdhhs.gov/

Organization description: The Department of Health and Human Services manages the delivery of health- and human-related services for all North Carolinians, especially our most vulnerable citizens – children, elderly, disabled and low-income families. The Department works closely with health care professionals, community leaders and advocacy groups; local, state and federal entities; and many other stakeholders to make this happen.

Internship details: The Director’s Office directly supports the Director of Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH/DD/SAS) through the development and implementation of the Division’s programs, policies, and initiatives.

The internship requires someone who is self-directed, can quickly shift gears and can handle changes in a dynamic office environment. The intern should have strong written communication skills, value accuracy, and timeliness and support the DMH/DD/SAS’s mission and goals. The intern will be responsible for a variety of tasks related to internal and external communication projects that will improve information sharing. The intern is likely to work on projects including but not limited to:

- Developing and updating customer information on the DMH/DD/SAS website
- Developing content for internal knowledge sharing resources; and
- Drafting letters, press releases, talking points and other relevant communication on behalf of DMH/DD/SAS.
- Observe the intersection of communication, customer outreach, healthcare and public policy.
- Work directly with DMH/DD/SAS staff to support operational improvement efforts and develop content for communication initiatives.

Relevant coursework and skills: Rising junior or senior undergraduate with an interest or experience in communication, healthcare or public policy.

The University of North Carolina
INSTITUTE OF POLITICS

This internship is offered through a collaboration with the UNC Institute of Politics.

28
NC Department of Health and Human Services – IOP Intern with Office of Procurement, Contracts and Grants
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 8/2/19

Website: https://www.ncdhhs.gov/

Organization description: The Department of Health and Human Services manages the delivery of health- and human-related services for all North Carolinians, especially our most vulnerable citizens – children, elderly, disabled and low-income families. The Department works closely with health care professionals, community leaders and advocacy groups; local, state and federal entities; and many other stakeholders to make this happen.

Internship details: The Office of Procurement Contracts and Grants (OPCG) located within the Department of Health and Human Services handles approximately $900 million dollars annually in procurements of good and services for internal customers (other divisions within DHHS) with either procurement or grant awards/sub awards. Reporting Administratively to the Assistant Secretary of Procurement, Contracts and Grants and functionally to the Manager of Business Systems, Training and Compliance, the Policy Intern will analyze procurement policy at various levels, identify gaps and duplications, and report findings to senior management. The Policy Intern will also provide significant input in revising and implementing policies and procedures to ensure efficient procurement processing and compliance with federal and state regulations, taking into consideration the institutional structure and function of procurement across DHHS. Detailed knowledge of procurement is not required, but, the ability to review statues, policies and guidelines, analyze gaps and overlaps in policies is necessary.

The Intern must possess the ability to:

- Set and meet timetables based on user expectations, policies, and guidelines.
- Maintain a positive and professional demeanor in communicating with internal and external stakeholders on a day-to-day basis.
- Communicate effectively in both oral and written mediums.

Relevant coursework and skills: Interns should be a rising junior or senior undergraduate majoring in policy, political science or a related discipline. Strong writing skills required. Finalists will also be required to submit a writing sample.

The University of North Carolina
INSTITUTE OF POLITICS

This internship is offered through a collaboration with the UNC Institute of Politics.
NC Department of Health and Human Services – IOP Policy and Government Affairs Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 8/2/19

Website: https://www.ncdhhs.gov/

Organization description: The Department of Health and Human Services manages the delivery of health- and human-related services for all North Carolinians, especially our most vulnerable citizens – children, elderly, disabled and low-income families. The Department works closely with health care professionals, community leaders and advocacy groups; local, state and federal entities; and many other stakeholders to make this happen.

Internship details: This intern will split their time between the Policy Office and the Office of Government Affairs and assist both with their work during the NC General Assembly’s Long Session. The Government Affairs team works closely with legislators at the General Assembly to elevate Departmental priorities and field questions. The Policy team helps support this work through policy development and by researching and analyzing pending legislation with staff across the Department and stakeholders.

Major Tasks to be Performed:

- Conduct research into details of legislative proposals relating to DHHS areas of interest currently under consideration by the legislature.
- Provide policy support by conducting research, providing analysis, and attending internal and external meetings with stakeholders, related to key policy areas for the Department and drafting various materials as needed.
- Attend legislative committee meetings, monitor and track bill progress through the legislature, observe committee deliberations, and assist Department staff in handling legislation of interest to the Department.
- Interact with legislators’ offices and staff and central legislative staff (Bill drafting, fiscal analysis, legislative analysis) to respond to requests and assist with Department needs.
- Conduct in-depth research on a topic of their choosing, from among an assortment of topics identified as being of value to the Department, as approved by Office Director.

Relevant coursework and skills: Public policy or political science preferred but no requirements

This internship is offered through a collaboration with the UNC Institute of Politics.
NC Department of Public Instruction – IOP Office of the Superintendent Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 8/2/19

Website: http://www.ncpublicschools.org/

Organization description: The North Carolina Department of Public Instruction (NCDPI) is charged with implementing the state’s public school laws for pre-kindergarten through 12th grade public schools at the direction of the State Board of Education and the Superintendent of Public Instruction.

The agency provides leadership and service to the 115 local public school districts and 2,500+ district public schools, 150+ charter schools, and the three residential schools for students with hearing and visual impairments. The areas of support include curriculum and instruction, accountability, finance, teacher and administrator preparation and licensing, professional development and school business support and operations.

Internship details: The intern will:

- Provide constituent services, communications support, policy support as directed by the Superintendent of Public Instruction and Office of the State Superintendent staff.
  - Constituent Services – fielding questions, providing answers, researching appropriate resources to substantiate information given to public inquiries made to the Office of the Superintendent of Public Instruction.
  - Communications Support – drafting letters and other communications to district leadership, charter leadership, educators, parents and other external stakeholders on behalf of the Superintendent of Public Instruction.
  - Policy Support – completes policy research and legislative reviews at the direction of the Superintendent of Public Instruction, Superintendent’s policy advisors, and Superintendent’s legal counsel.

Relevant coursework and skills: Must maintain a positive and professional demeanor in communicating with federal officials, state officials, district leadership, character leadership, educators and other external stakeholders on a day-to-day basis. The position requires a person who is self-directed and who can quickly shift gears and handle frequent interruptions and course changes in a dynamic office environment. Should value accuracy, timeliness and support the Superintendent’s mission and goals.

This internship is offered through a collaboration with the UNC Institute of Politics.
NC Department of Public Safety – IOP Intern for Policy and Strategic Planning
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 8/2/19

Website: https://www.ncdps.gov/

Organization description: The North Carolina Department of Public Safety (DPS) serves as the state’s chief protector and defender of the public and is the statewide public safety and homeland security agency. Formed in early 2012 from the consolidation of the former departments of Corrections, Crime Control and Public Safety, and Juvenile Justice and Delinquency Prevention, DPS is the state’s largest agency. It is home to Adult Correction and Juvenile Justice, Alcoholic Beverage Control Commission, Emergency Management, Governor’s Crime Commission, NC National Guard, Private Protective Services Board/Alarm System Licensing Board, Samarcand Training Academy, State Bureau of Investigation, State Capitol Police, and State Highway Patrol and employs more than 25,000 full time personnel and 12,000 National Guard members.

The DPS Office of Policy and Strategic Planning (OPSP) supports DPS in achieving its mission and goals by providing in-depth policy management, strategic planning, and program analysis support to include data analysis and research, as well as recommending revised or new policies, regulations, business processes, and implementation strategies to improve the Department’s capacity to achieve better outcomes. OPSP provides these services for the Department as a whole, as well as for individual divisions and sections within the Department.

Internship details: This internship position is likely to work on [to include but not limited to] the following types of projects:

- Analysis of current and potential department-level and division-level policies,
- Supporting the process to update the 2019-2021 DPS Strategic Plan, and
- Conducting research on public safety related issues and subject matter [such as cyber security, school safety, prison safety/security reform, and opioid abuse]

Relevant coursework and skills: Strong analytical, writing and communication skills, ability to multitask while maintaining strong attention to detail, ability to work independently, research and analysis experience, interest in public policy issues and/or public service.

This internship is offered through a collaboration with the UNC Institute of Politics.
NC General Assembly – House of Representatives Legislative Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Car or bus

Start and end dates: 5/23/19 – 8/3/19

Website: https://www.ncleg.net/

Organization description: There are three branches of government in the State of North Carolina – Executive, Judicial, and Legislative. The legislative branch of North Carolina’s government is the North Carolina General Assembly (NCGA). The NCGA enacts state-wide and local laws and establishes rules and regulations governing the conduct of the people. The NCGA consists of two chambers: the Senate and the House of Representatives.

Internship details: This intern will have the opportunity to work with the representative and his/her staff on a range of projects. The work will be varied and may include constituent services, research, tracking legislation, policy analysis, communications and media support and administrative operations. The intern will be able to observe meetings with constituents, interest groups and lobbyists, and observe committee hearings and floor debates.

Relevant coursework and skills: A commitment to public service and a sincere interest in politics and public policy, as well as discretion, integrity, sound judgement and the ability to maintain confidentiality. Although a major in politics or public policy is a good fit for the internship it is not required, and any major will be considered so long as the intern has a sincere interest.

This internship is made possible by the generous contributions of Dr. Jesse L. White, Jr.
NC General Assembly – Senate Legislative Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Car or bus

Start and end dates: 5/23/19 – 8/3/19

Website: https://www.ncleg.net/

Organization description: There are three branches of government in the State of North Carolina – Executive, Judicial, and Legislative. The legislative branch of North Carolina’s government is the North Carolina General Assembly (NCGA). The NCGA enacts state-wide and local laws and establishes rules and regulations governing the conduct of the people. The NCGA consists of two chambers: the Senate and the House of Representatives.

Internship details: This intern will be assigned to a member of the North Carolina Senate. They will assist with various tasks as assigned by the Senator and his/her staff which may include communications, constituent research, policy research, authoring articles regarding relevant topics, etc. Intern will also attend committee meetings and chamber sessions as requested; answer telephones; take messages; and greet guests to the Senator’s office.

Relevant coursework and skills: A commitment to public service and a sincere interest in politics and public policy, as well as discretion, integrity, sound judgement and the ability to maintain confidentiality. Although a major in politics or public policy is a good fit for the internship it is not required, and any major will be considered so long as the intern has a sincere interest.

This internship is made possible by the generous contributions of Dr. Jesse L. White, Jr.
NC Justice Center – IOP Digital Strategies Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/13/19 – 8/16/19

Website: https://www.ncjustice.org/

Organization description: The North Carolina Justice Center is the state’s leading research and advocacy organization dedicated to transforming North Carolina’s prosperity into opportunity for all. Our mission is to eliminate poverty in North Carolina by ensuring that every household in the state has access to the resources, services and fair treatment it needs in order to enjoy economic security.

Internship details: The North Carolina Justice Center seeks a Digital Strategies Intern to support online and social media engagement associated with several ongoing issue advocacy campaigns during the summer of 2019. The intern will be placed in the Center’s Workers’ Rights project.

The Justice Center invites applications for a substantive, policy-oriented internship that supports Workers’ Rights Project issue campaigns to raise the minimum wage, provide sick and family leave to workers, and improve the state’s unemployment insurance programs. Although the intern’s specific work would depend to some degree on his or her interests and skills, the Justice Center is particularly seeking someone to design, develop, and coordinate innovative online engagement efforts as part of an active digital strategies portfolio. Specifically, the Digital Strategies Intern would develop a digital strategies plan capable of amplifying the Justice Center’s campaign work across multiple social media channels and other online platforms, including Twitter, Facebook, Instagram, our in-house blog, and others as needed. As part of this work, the intern would also play a key role in developing content for these platforms, with a special focus on generating share-able, grab-able infographics and memes that communicate our policy messaging in clear and creative ways.

To accomplish our mission, we use an array of different strategies, including research, communications, community engagement, litigation, and legislative advocacy. Internships at the Justice Center are substantive and expose interns to the nature of issue-oriented policy advocacy across the range of strategies we use. In this case, the Digital Strategies Intern will learn the ways online engagement can be used to promote issue advocacy campaigns, while experiencing first-hand the broader world of nonprofit advocacy, state politics, and legislative decision-making.

This internship is offered through a collaboration with the UNC Institute of Politics.
North Carolina Botanical Garden – Horticulture Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Bike or walk

Start and end dates: 5/20/19 – 7/12/19

Website: ncbg.unc.edu/

Organization description: The North Carolina Botanical Garden is part of The University of North Carolina at Chapel Hill. We further the University’s mission of teaching, research and public service through our mission: "To inspire understanding, appreciation and conservation of plants and to advance a sustainable relationship between people and nature."

Internship details: This internship will support the Horticulture department at NCBG by assisting with the maintenance and development of plant collections and landscapes as well as with southeastern native plant propagation, care for plants in our nursery, and duties relating to our plant sale area. This is physical, outdoor work in a sometimes hot and buggy environment. Common tasks include weeding, watering, mulching, maintaining paths and hardscape elements, potting plants, mixing growing medium and washing pots. The intern may also participate in larger renovation projects that include plant removal and installation as well as occasional special projects such as invasive exotic removal or work projects in our natural areas. The primary goal of this position is to support the mission of the Garden by assisting in the maintenance of landscapes and in the native plant nursery. A secondary but important goal is to learn about sustainable gardening methods and about the southeastern flora.

Relevant coursework and skills: Science education, natural sciences, ecology, biology or outdoor recreation majors preferred, but not required.
Office of Congressman Ted Budd – IOP Legislative Intern
Washington, D.C.

Number of intern positions: 1

Transportation needed: Bike or Walk

Start and end dates: 5/13/19 – 8/16/19

Website: https://budd.house.gov/

Organization description: Ted Budd represents North Carolina’s 13th Congressional District and is serving his first term in the 115th United States Congress. As a freshman, Ted sits on the Financial Services Committee where he plans to use his real world experience to roll back the restrictive regulations that strangle job creation in this country. Working at a young age for his family’s janitorial and landscaping business, Ted learned the importance of work ethic and common sense decision making.

Internship details: Congressman Ted Budd’s office is excited to partner with IOP this summer in Washington, DC. Interns will be asked to answer phones, run errands, research legislation for the Member and legislative staff, attend hearings and briefings, and answer constituent letters on various issues before the House. As a result, interns learn about the legislative process and the many other functions of a congressional office.

Relevant coursework and skills: Successful candidates will have excellent written and oral communication, attention to detail, and possess the ability to work in a fast-paced environment.

This internship is offered through a collaboration with the UNC Institute of Politics.
Office of Congressman Mark Meadows – IOP Legislative Intern
Washington, D.C.

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/19 – 8/2/19

Website: https://meadows.house.gov/

Organization description: Congressman Mark Meadows is in his third term in Congress and has been serving North Carolina's Eleventh District since January of 2013. During his time in Congress, he has championed fiscal responsibility, accountable government, pro-growth economic policies, pro-family and pro-life initiatives, and a strong national defense.

Congressman Meadows serves on the House Oversight and Government Reform Committee where he Chairs the Subcommittee on Government Operations, which has oversight jurisdiction over federal agencies, the Executive Office of the President, the Postal Service, the Freedom of Information Act, and more. He also serves on the House Foreign Affairs Committee and the House Transportation and Infrastructure Committee.

Internship details: The office of Congressman Mark Meadows (NC-11) seeks an intern to serve in the Washington, DC office for summer 2019. Ideal candidates will have excellent written and verbal communication skills as this position involves significant constituent interaction. Responsibilities include:

- Conducting Capitol tours,
- Processing constituent mail,
- Answering phones,
- Conducting general administrative tasks,
- And supporting policy staff with various projects.

Relevant coursework and skills: Applicants must be detail oriented, professional, and highly organized.

This internship is offered through a collaboration with the UNC Institute of Politics.
Office of Governor Roy Cooper – IOP Policy Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/23/19 – 8/3/19

Website: https://governor.nc.gov/

Organization description: Agencies reporting to the governor are Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Natural and Cultural Resources, Military and Veteran Affairs, Public Safety, Revenue, and Transportation. Governor Roy Cooper believes in the potential of our great state and its people. He knows that we can build a state and an economy that work for everyone. By investing in our public schools and giving students the tools they need to succeed, creating good jobs and raising incomes for the middle class, and strengthening our communities, North Carolinians can live and work in places they are proud to call home.

Internship details: Policy interns will work with and support members of the governor’s policy office. Interns will have the opportunity to build and strengthen their professional skills, particularly in policy research, analysis, writing, organization and interpersonal communications.

Policy interns are likely to attend meetings with state government officials and representatives from other sectors including non-profit organizations, business, and local government; monitor legislation; draft policy briefs; and conduct project-specific research and outreach on a variety of issues such as education, energy and environment, opioids, workforce and economic development, and juvenile and criminal justice.

Former interns in Governor Cooper’s policy office have worked on the following projects:

- Attending Medicaid Transformation listening sessions with the Department of Health and Human Services and summarizing public comment
- Creating an asset map of professional development resources for educators across NC
- Researching and drafting memos on best practices for correctional officer support
- Outreach (via email and phone interview) to opioid/substance abuse resources in NC
- Attending committee meetings at the NC General Assembly; analyzing and summarizing current and proposed legislation

Relevant coursework and skills: Professionalism, strong analytical, writing and communication skills, ability to multitask and work independently, research and analysis experience, interest in policy.

The University of North Carolina
INSTITUTE OF POLITICS

This internship is offered through a collaboration with the UNC Institute of Politics.
Office of Senator Richard Burr – IOP Legislative Intern
Washington, D.C.

Number of intern positions: 1

Transportation needed: Car or bus

Start and end dates: 5/23/19 – 8/3/19

Website: https://www.burr.senate.gov/

Organization description: First elected to the U.S. House of Representatives in 1994, Senator Burr served five terms in the House and is currently serving North Carolina in his third term in the U.S. Senate. He is a vocal advocate for our men and women in the military and their families, and for the growing population of veterans across North Carolina.

In the Senate, Burr serves as Chairman of the U.S. Senate Select Committee on Intelligence where he puts the security of the American people first, while providing rigorous oversight of our intelligence community. He also sits on the Health, Education, Labor, and Pensions Committee and the Finance Committee.

Internship details: Senator Burr’s office is excited to partner with IOP this summer to offer an internship. During their time in Washington, D.C., interns participate in a wide array of activities ranging from constituent services and conducting U.S. Capitol tours to legislative research. In addition, interns are encouraged to enjoy the many other activities Washington, D.C. offers. Applicants should be upperclassmen college students from the state of North Carolina studying political science or government. Interns work in Senator Burr’s legislative office. The nature of the work of the Senate Select Committee on Intelligence prevents Senator Burr’s office from placing interns in his committee office.

Relevant coursework and skills: Successful candidates will have excellent written and oral communication, attention to detail, and possess the ability to work in a fast-paced environment.

This internship is offered through a collaboration with the UNC Institute of Politics.
Office of Senator Thom Tillis – IOP Legislative Intern  
Washington, D.C.

Number of intern positions: 1

Transportation needed: Car or bus

Start and end dates: 5/23/19 – 8/3/19

Website: https://www.tillis.senate.gov/public/

Organization description: North Carolina Senator Thom Tillis is committed to preserving the American Dream for younger generations and supports commonsense policies that will generate economic growth and opportunities for working families.

As a member of the Senate Armed Services Committee and Veterans’ Affairs Committee, Senator Tillis directly advocates for North Carolina’s rich military tradition, our veterans, and men and women currently in uniform. He also sits on the Banking, Housing, and Urban Affairs Committee, Judiciary Committee, and the Senate Special Committee on Aging.

Internship details: Senator Tillis’ office offers internships to provide students a unique opportunity to observe and participate in the workings of the United States Senate. Interns carry out a variety of responsibilities, such as answering calls from constituents, writing constituent correspondence, and giving tours of the U.S. Capitol. They also have the opportunity to write memos and letters, conduct research, and attend committee hearings. Further, interns will see and work on issues that are important to North Carolina.

Relevant coursework and skills: Successful candidates will have excellent written and oral communication, attention to detail, and possess the ability to work in a fast-paced environment.

This internship is offered through a collaboration with the UNC Institute of Politics.
Orange Literacy—Outreach and Visibility Intern
Carrboro, North Carolina

Number of intern positions: 1

Transportation needed: Car/Bus or Bike

Start and end dates: 5/15/19 – 8/15/19

Website: orangesmartstart.org/

Organization description: Our mission is to help adults reach their education, employment and life goals. We do this by providing free, flexible instruction in reading, writing and basic math, English and computer skills and GED preparation.

Internship details: The intern will work with the Executive Director and Program Team to increase the visibility of the organization and its programs through any and all means possible - social media, traditional media, "friend-making" events and 2nd Friday ArtWalk. The intern will implement a social media calendar, as well as create a regular Facebook Live program. The intern will work with staff, tutors, students and Board members to develop content for social media. The intern will create the format for a regular newsletter/communiqué to be delivered by blast email. The intern will also help with printed materials, such as flyers, info-graphs and info-reports. Creativity is encouraged. Please note - the start and end dates are flexible.

Relevant coursework and skills: Media and Journalism, English and other liberal arts.
**Piedmont Wildlife Center – Summer Camp Education Intern**

*Durham, North Carolina*

**Number of intern positions:** 1

**Transportation needed:** Car

**Start and end dates:** 6/1/19- 8/16/19

**Website:** [piedmontwildlifecenter.org/](http://piedmontwildlifecenter.org/)

**Organization description:** Piedmont Wildlife Center is a nonprofit organization that inspires people to develop a positive lifelong connection with nature and encourages active engagement in conservation. They accomplish this mission through a community oriented approach to nature education, leadership development and conservation science.

**Internship details:** Assisting with our day camp operations at any of our summer camp locations (Leigh Farm Park, Durham, Umstead Park, Raleigh, or Blackwood Farm Park, Orange County). This would include assisting camp counselors in running activities for campers, helping keep students engaged, looking out for their safety, and making their experience fun in an outdoor setting. Interns will have the opportunity to plan games or activities to run with campers and work with different age groups, learning mentoring techniques and becoming part of our community.

**Relevant coursework and skills:** Preferred majors include environmental education, education, environmental science/studies, biology and outdoor recreation.
Precision Strategies – IOP Intern
Washington, D.C.

Number of intern positions: 1

Transportation needed: Car or bus

Start and end dates: 5/23/19 – 8/3/19

Website: https://www.precisionstrategies.com/

Organization description: Precision is an integrated strategy and marketing agency with all the tools we need to develop and execute campaigns at scale. We bring world-class experts in each of our practice areas — communications, digital, data, advertising, and mobilization — and work with companies, causes, and candidates to change people’s minds and move them to action.

Internship details: Precision Strategies is now accepting applications for an IOP intern in our Washington, D.C. office. All undergraduates are eligible to apply. The Summer Internship Program will run from May through August, though dates are flexible, and all interns will receive a stipend.

We are looking for interns with:

- A passion for, and strong awareness of, U.S. politics.
- An extreme attention to detail, with superior multitasking and organizational skills.
- The ability to work effectively and proactively in a fast-paced environment.
- Strong verbal, interpersonal and written communication skills.
- The ability to work collaboratively as part of a team, with a sense of humor and positive attitude.
- A high-level of professionalism and discretion.

Interns will provide support across our firm’s three teams — Mobilization & Campaign Management, Communications and Digital — assisting our work for a wide range of clients. This includes domestic and foreign political campaigns, large tech companies, Fortune 50 companies, social movements and more. Work will include, but will certainly not be limited to, media monitoring, conducting research for meetings and presentations, and copywriting for digital platforms.

Relevant coursework and skills: Interest in campaign management, strong written and verbal communication skills, interest in politics, policy and digital communications.

This internship is offered through a collaboration with the UNC Institute of Politics.
Ronald McDonald House of Chapel Hill– Communications Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Bike or Walk

Start and end dates: 5/13/19 – 8/9/19

Website: endhomelessnesswake.org/

Organization description: Created in 2006, The Raleigh/Wake Partnership to End and Prevent Homelessness is the integrated effort of The City of Raleigh and Wake County governments to end and prevent homelessness. We lead community programs such as Project Homelessness Connect, The Oak City Outreach Center and The Wake County Homeless Resource Guide. Our mission is to strategically lead and engage the community in collaborative efforts to prevent and move people out of homelessness. Our involvement includes three guiding principles: advocacy, convening and communicating.

Internship details: The Communications Intern will work closely with the Ronald McDonald House of Chapel Hill development to help define, implement and manage a basic social media strategy. The strategy will include managing existing social media accounts, as well as editorial calendar curation. This will also include the need to identify trends and opportunities to promote the House’s mission within different social media initiatives. The intern will develop integrated and sound social media strategies, measure results, identify trends and create best practices for the organization. In addition to social media content curation, intern may be called upon to develop blog content, assist with email marketing, and produce graphics for social media or events.

Relevant coursework and skills: Media and Journalism, Public Relations or Advertising
Student Action with Farmworkers – Into the Fields Intern
Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car – Intern will be placed at a site outside of Durham

Start and end dates: 6/2/19 – 8/11/19

Website: saf-unite.org/

Organization description: Student Action with Farmworkers works with farmworkers, students and advocates in the southeast and nationwide to create a more just agricultural system. Since 1992, we have engaged thousands of students, farmworker youth and community members in the farmworker movement.

Internship details: The intern will work 35 - 40 hours per week, participate in the program from May 27 – Aug. 5, 2018, write four guided writings or blogs and complete a documentary or theater project. The intern must be willing to drive or travel long distances for trainings and farmworker outreach (one to four hours per day, two to five days per week). Most interns live and work in rural agricultural areas in the southeast. We place interns at an organization based on their skills and interests. All placements consist of at least 50 percent office work as well as some outreach to farmworkers, their children or meat processing workers. Placement types may include legal assistance positions, health agency positions, migrant education positions, lobbying positions, community organizing positions and union or labor organizing positions. More information about this internship can be found online at Student Action with Farmworkers.

Relevant coursework and skills: Spanish proficiency.
Student U – Summer Academy Teacher
Durham, North Carolina

Number of intern positions: 1
Transportation needed: Car
Start and end dates: 6/10/19 – 7/31/19
Website: http://studentudurham.org/

Organization description: Student U is a college-access organization that believes all students in Durham have the ability to succeed. In order to make this dream a reality, Student U creates a pipeline of services to support students through middle school, high school and college. By providing direct services during out of school time in the summer and after-school, and advocating for students and families within schools, we ensure that our students develop the academic skills and personal well-being needed to beat the statistics and succeed in college.

Internship details: APPLES Interns serve as a teacher in the Student U community. Teachers teach one core class (math, science, English or global connect), co-lead a small reading group and design & implement an elective course based on their interests. Teachers are supported by mentor teachers and other Student U staff. Teachers also serve as an advisor to a small group of students which includes regular phone communication with their family, writing an end-of-summer evaluation and conducting a parent-student-teacher conference. We also expect APPLES Interns to participate in the teacher community by attending weekly faculty meetings and contributing to our community.

Relevant coursework and skills: All majors/academic programs are welcome to apply to Student U.
TEACCH – Summer Training Assistant
Chapel Hill, North Carolina

Number of intern positions: 1
Transportation needed: Car
Start and end dates: 6/10/19 – 8/2/19
Website: teacch.com/

Organization description: The University of North Carolina TEACCH Autism Program's mission is to create and cultivate the development of exemplary community-based services, training programs and research to enhance the quality of life for individuals with autism spectrum disorder across their lifespan.

Internship details: TEACCH provides four one-week long, hands-on training programs for professionals working with students with autism spectrum disorder (ASD) in educational settings. The intern will help set up a demonstration classroom and work directly with children with ASD in this demonstration classroom for elementary through high school children ages 6 - 21. The intern will make educational, communication, domestic, social and leisure activities as well as individualized visual structures to increase the skills and independence of the students with ASD. The intern will also spend time with the TEACCH Supported Employment Program and the Carolina Living and Learning Center observing and interacting with adults with ASD at their employment sites and residential programs.

Relevant coursework and skills: There is no required or preferred major. TEACCH follows a generalist model so the autism specialist can come from a variety of backgrounds including but not limited to psychology, education, speech and hearing, rehabilitation counseling and social work. The only requirement is that the intern must demonstrate an interest in learning more about autism spectrum disorder and the TEACCH Autism Program services for individuals with ASD across the lifespan.
The Collider – IOP Summer Intern
Asheville, North Carolina

Number of intern positions: 1

Transportation needed: Car or bus

Start and end dates: 5/23/19 – 8/3/19

Website: https://thecollider.org/

Organization description: The Collider is a nonprofit innovation center for climate entrepreneurship. We are dedicated to building startups who use data – climate, environmental, and socioeconomic – to help the world prepare, adapt, and become resilient in the face of intensifying climate change.

This internship is based at The Collider’s office in downtown Asheville, NC.

Internship details: The Collider is seeking a summer intern to conduct research in support of The Collider’s Incubator and Investment Fund, which provide financial and in-kind support services to early-stage climate tech entrepreneurs. The ideal candidate is a demonstrably skilled researcher and excellent written communicator with a penchant for finding creative ways to portray qualitative and quantitative information (e.g. via graphs, flow charts); moreover, the candidate takes a proactive approach to his/her/their work by thinking critically about assigned tasks, making suggestions about workflow and process, and regularly seeking feedback.

Intern Deliverables:

- **Research report** outlining updates to The Collider’s database of global climate tech startups, including recent rounds of funding, funding sources, industry/issue foci, new products & services, mergers & acquisitions.
- **Visual representations** of trends in the emergence of and investment in climate tech startups (e.g. bubble charts, flowcharts).
- **Research report** providing a ‘state of the market’ for climate tech solutions, including information such as recent climate adaptation initiatives by industry, policy and other drivers of climate adaptation initiatives, outcomes of recent industry conferences & roundtables.
- **3 short blog write-ups** based on the most interesting insights gleaned from the above research, for publication on The Collider blog!

Relevant coursework and skills: All majors are welcome.

This internship is offered through a collaboration with the UNC Institute of Politics.
The Life Center—Summer Program Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/20/18 – 8/16/18

Website: lifecenterdurham.org/

Organization description: The Life Center benefits the lives of children and families living in low-income environments through:

- After school academic programs,
- Teen leadership clubs, and
- Parental guidance programs.

Internship details: The intern will help coordinate the summer program to serve children of Cornwallis Road (Durham Housing Authority) with reading and other skill development activities.

Relevant coursework and skills: Social work, education or related fields are preferred.
The Triangle Nonprofit & Volunteer Leadership Center –
Youth Leadership Summer Programs Intern
Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/15/19 – 8/9/19

Website: thevolunteercenter.org/tp42/default.asp?ID=139710

Organization description: Through our work we strive to:

- Strengthen nonprofits and the impact they have in our communities,
- Motivate volunteers,
- Provide leadership and civic engagement opportunities for students, and
- Coordinate direct human service projects for the Department of Social Services.

Internship details:

1. 1)IMPACT Week (Leadership & Service Camp). Responsibilities include: Program outreach, finalize curriculum, securing volunteer service sites, create team-building activities, schedule speakers on various social justice issues, work with volunteers, serve as onsite Program Coordinator.

2. 2. The Civic Engagement Leadership Institute. Responsibilities include: Program marketing, student candidate selection, finalize curriculum, schedule nonprofit/community speakers on topics (impact of nonprofits/social justice issues), help students develop a Capstone project addressing a community need, work with project judges, secure service sites, team-building, recruit volunteers, serve as Onsite Coordinator.

3. Mayor’s Award/Commissioners’ Award, President’s Service Award. Responsibilities include: Responding to student/parent requests, assist in locating volunteer opportunities appropriate for youth, helping coordinate other aspects of the program as needed.

4. Global Giver program (Tentative). Responsibilities include: Securing volunteer service sites, recruit program volunteers, ensure timely communications with program staff and sites.

Relevant coursework and skills: There is no required major/academic program. Due to the nature of the internship, candidates should be comfortable with interpersonal communications on various levels (clients/students/executives). Interns interested in youth development/leadership, civic-community building, communications/marketing, social justice issues or psychology/sociology are appropriate as well as other programs.
Theater Delta – Summer Programming and Marketing Assistant
Durham, North Carolina

Number of intern positions: 1
Transportation needed: Car
Start and end dates: 5/20/19 – 8/2/19
Website: http://theaterdelta.com/

Organization description: Theater Delta uses Interactive Theater – scripted and improvisational audience participatory theater – to foster dialogue and implement solutions that result in palpable change in communities around the globe. Theater Delta operates on a pedagogy that recognizes when participants engage characters and conflict, and subsequently take part in a dialogue where they process the issues, they are more likely to change personal attitudes and behaviors.

Internship details: Theater Delta seeks an enthusiastic, goal-oriented intern to serve as a program and marketing assistant to help promote and implement Theater Delta's performances and services. This important position will create internal training and development resources while also having a measurable impact on Theater Delta’s national reach. Duties include marketing research and database creation for targeted email campaign, dissemination of public relations materials, social media campaign development and evaluation, research on social issues for script development, development of actor training materials and program, performance attendance and filming, and evaluation distribution, collection, and synthesis. Depending on the intern’s skill set, additional responsibilities may include graphic design and video editing.

Relevant coursework and skills: Preferred but not required: Business (Marketing), Communications (Journalism, Public Relations), Social Work, Public Policy
**Town of Chapel Hill – Town Council Intern**  
Chapel Hill, North Carolina

**Number of intern positions:** 1

**Transportation needed:** A valid driver’s license and access to a personal vehicle are helpful (parking provided), although many Town facilities and public meeting locations (including Town Hall) are accessible via free public transportation.

**Start and end dates:** 5/23/19 – 7/26/19

**Website:** [http://www.townofchapelhill.org/](http://www.townofchapelhill.org/)

**Organization description:** The residents of Chapel Hill elect a Mayor and eight at-large Council members to serve on the Town Council. Following the Mayor/Manager form of government, the Council appoints a Town Manager to carry out the decisions and policies of the Council and oversee day-to-day operations of the organization. The Town Manager, along with a Deputy Town Manager, Assistant Town Manager, and four Executive Directors in the areas of Community Arts and Culture, Housing and Community, Community Safety, and Technology, lead more than 700 employees across 13 departments. A town budget of more than $100 million funds a wide range of services including a fare-free transit system, a public library and public housing.

**Internship details:** The intern will have the opportunity to work with the Chapel Hill Town Council and the Mayor’s Office on a range of projects. The work will vary and could include responding to constituent inquiries and requests, research, tracking and reporting on development projects and other topics of interest to the Council, communications and media support, and administrative operations. The intern will attend meetings of the full Council, Council committees, and Council advisory boards. The schedule will be flexible Monday through Friday, including evening hours on some evenings Monday through Thursday, based on scheduled public meetings (the full Council meets on Wednesday nights).

**Responsibilities include but are not limited to:**

- Shadowing elected officials during various meetings and public appearances
- Assisting Mayor’s Office staff with tasks and projects as necessary, including environmental/climate change initiatives and the Food For the Summer program that provides weekday meals and fun to school-aged children at sites throughout Chapel Hill – Carrboro
- Attending all Town Council meetings and reading through agenda packets prior to each meeting
- Interviewing Council Members and advisory board chairs to learn about current Town trends / issues and presenting a report to the Mayor’s Office
- Completing various ride-alongs and observations to learn about Town operations

**Relevant coursework and skills:** Customer service, business writing, professional speaking, project management

*This internship is made possible by the generous contributions of Dr. Jesse L. White, Jr.*
Triangle Day School – Summer Program Intern
Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/16/18 – 8/1/18

Website: https://triangledayschool.org/

Organization description: A co-ed, independent school serving grades TK-8. As a warm and welcoming community devoted to academic excellence, Triangle Day School ignites intellectual curiosity, fosters compassion and integrity, and nurtures creativity, inspiring confidence in each student to lead a life of purpose.

Internship details: The intern can assist teachers in weeklong courses where they share their experience or expertise (in the visual/performing arts, sports, technology, culinary arts, leadership, etc.) and gain exposure to varied pedagogies, age groups and subject matter. Once comfortable, the intern may take the lead in facilitating courses. In addition or instead, an intern could work with the leadership team overseeing our operations. Areas of opportunity, depending on individual strengths and interests, might include teacher/student support in and out of the classroom, parent engagement, database work, photography/videography, marketing/communications and general problem solving. The intern should be able to relate to children of different ages or at least be open to work with varied ages. A sense of humor, playfulness and energy are expectations, and we welcome contributions to an entrepreneurial, innovative vision. We generally can be flexible in scheduling eight to nine weeks of work (June 10 - Aug. 9) depending on the student’s availability.

Relevant coursework and skills: Education, sociology, psychology, recreation and leisure studies, marketing/communications, business administration, and Art majors are welcome. The intern will acquire skills and experience related to their individual major. We welcome an individual who enjoys working with children of different ages. An education major could learn classroom management skills, teaching methods and curriculum, and broaden their knowledge of education. An intern in another major could contribute to the daily operations, serving more than 300 students and 20 paid and volunteer staff from instructors and counselors-in-training.
Urban3 + Strong Towns – IOP Communications Intern
Asheville, North Carolina

Number of intern positions: 1

Transportation needed: Car

Start and end dates: 5/23/19 – 8/3/19

Website: http://www.urban-three.com/; https://www.strongtowns.org/

Organization description: Strong Towns is a nonprofit whose mission is to support a model of development that allows America’s cities, towns and neighborhoods to grow financially strong and resilient. Strong Towns’ influential media feed reaches hundreds of thousands of people annually and is shaping the national conversation on growth, development and the future of cities.

Urban3 is a private consulting firm specializing in land value economics, property and retail tax analysis and community design. Urban3 seeks to empower their clients with the ability to promote development patterns that secure a community’s fiscal condition while reinforcing a stronger sense of place.

Internship details: Urban3 and Strong Towns partner in many capacities including on data analysis, events and, previously, consulting. Together, Strong Towns and Urban3 are seeking a summer intern who will serve as a translator and liaison between these organizations, uniting their goals to produce content that speaks to a broad audience about issues of land use, transportation and economics.

The ideal candidate is a skilled writer with research experience and a visual mind who can also think quantitatively. This job is based in Urban3’s Asheville, NC office, but will work closely with Strong Towns staff on a variety of communications platforms.

Duties:

- Write 1-3 articles for the Strong Towns website per week, covering issues related to Strong Towns’ and Urban3’s work.
- Develop 1-2 long-term, in-depth series for the Strong Towns website over the course of the internship.
- Create multimedia work (such as podcasts, videos, data visualizations, etc.) for Strong Towns and Urban3.
- Participate in regular Strong Towns and Urban3 staff meetings.
- Facilitate collaboration between Urban3 and Strong Towns on projects and shared goals.

Relevant coursework and skills: Communications, consulting, policy

This internship is offered through a collaboration with the UNC Institute of Politics.
Wake County Board of Commissioners – Board of Commissioners Intern
Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car (parking is available), bus

Start and end dates: 5/20 – 7/26

Website: www.wakecounty.gov

Organization description: Wake County is governed by a seven-member Board of Commissioners, elected at large to serve four-year terms. Terms are staggered so that, every two years, three or four commissioner seats are up for election. The board enacts policies such as establishment of the property tax rate, regulation of land use and zoning outside municipal jurisdictions and adoption of the annual budget.

Internship details: Wake County, NC has a population of over 1 million people. Its county government includes a workforce of approximately 4,000 employees and administers a budget of more than $1 billion. The intern in the office of County Commissioner Matt Calabria will have the opportunity to work on a range of projects, including community relations, policy research, and data collection. In addition, the intern may be able to contribute to advocacy and educational initiatives relating to education, affordable housing, public transportation, economic opportunity, and other policy areas. The intern will be invited to sit in on various meetings with the commissioner and senior staff. The schedule is somewhat flexible, and some work may be able to be done remotely. Parking is provided near the office building.

Relevant coursework and skills: Strong writing and communication skills, sound judgement, interest in politics and public policy.

This internship is made possible by the generous contributions of Dr. Jesse L. White, Jr.