

APPLES

Service-Learning

INTERNSHIPS



SPRING 2020

A Letter from the Internships co-chairs

Greetings,

On behalf of the APPLES Service-Learning program and the Carolina Center for Public Service, we extend our deepest gratitude to you for your shared interest in public service and commitment to community engagement.

This packet details all of the available APPLES internship positions for Spring 2020. The organizations included cover a spectrum of professional development opportunities offered to Carolina students, including communications, marketing, event planning, fundraising, program development and teaching. Each APPLES internship position offers students unique, developmental experiences in areas of environmental education, psychology, public policy, journalism, advertising, business, entrepreneurialism and many more.

All of the internship opportunities are designed and have been selected so that students gain professional experience, while simultaneously continuing their education over the spring semester. Interns agree to complete 150 hours of work, receive a \$1,200 stipend and enroll in a three-credit-hour service-learning course in the Spring through UNC's School of Social Work.

As former interns, we can personally attest to the power of APPLES program. Through sustained partnerships, APPLES and its community organizations have created mutually beneficial relationships that enhance student learning and community-partner success. While students receive stipends and course credit, their contributions assist community partners with specialized projects. Together, this dynamic relationship creates an invaluable experience that is hard to replicate.

We encourage you to use this packet as a resource — a survey of all of your options. Information includes start and end dates, position descriptions and organization overviews. Should you have additional questions, be sure to reference the [APPLES website](#) or contact [APPLES](#).

Applications are due Monday, Oct. 7th.

Thank you for your interest in APPLES Service-Learning Internships and your commitment to public service and the community. We wish you the best of luck.

Sincerely,

Zoie Albrecht '20
Emma Wilson '20
APPLES Internship Co-Chairs

ccps.unc.edu/apples/service-learning-internships



Internship Listing According to Position Focus

Education

Education Equity and Access

- [Carolina Friends School](#)
- [Central Carolina Community College](#)
- [Child Care Services Association](#)
- [Dreams 2 Life, Inc.](#)
- [Durham Academy](#)
- [Exchange Family Center](#)
- [Hope Renovations](#)
- [Life Center Durham](#)
- [Orange Literacy](#)
- [Rebound, Alternatives for Youth](#)

Outdoor Education:

- [North Carolina Botanical Garden](#)
- [Piedmont Wildlife Center](#)

Arts/ Arts Education

- [Marbles Kids Museum](#)
- [Theater Delta](#)
- [The ArtsCenter](#)

STEM/Computer Science

- [Shodor – Computer Science](#)
- [Shodor – STEM Education](#)

Early Childhood/Elementary Education

- [Carolina Friends School](#)
- [Child Care Services Association](#)
- [Durham Academy](#)
- [Kidzu Children’s Museum](#)
- [Marbles Kids Museum](#)
- [North Carolina Botanical Garden](#)
- [Piedmont Wildlife Center](#)
- [The ArtsCenter](#)

Middle/High School Education:

- [Carolina Friends School](#)
- [Central Carolina Community College](#)
- [Dreams 2 Life, Inc.](#)
- [Kidzu Children’s Museum](#)
- [Life Center Durham](#)
- [Rebound, Alternatives for Youth](#)
- [Shodor – STEM Education](#)
- [Shodor – Computer Science](#)

Adults/ Adult Education

- [Hope Renovations](#)
- [Orange Literacy](#)

Marketing/Communications

- [Bridge II Sports](#)
- [Carolina Friends School](#)
- [CHCCS Community Relations](#)
- [Child Care Services Association](#)
- [Durham Academy](#)
- [Fill Your Bucket List Foundation](#)
- [Hope Renovations](#)
- [North Carolina Hillel/UNC Hillel](#)
- [North Carolina Therapeutic Riding Center](#)
- [Orange Literacy](#)
- [The Triangle Nonprofit & Volunteer Leadership Center](#)
- [Theater Delta](#)
- [Triangle Ultimate](#)

Business/Fundraising

Entrepreneurship

- [Durham Academy](#)
- [Exchange Family Center](#)
- [Fill Your Bucket List Foundation](#)
- [Hope Renovations](#)
- [MiracleFeet](#)

Event Planning

- [Bridge II Sports](#)
- [Carolina Friends School](#)
- [Exchange Family Center](#)
- [North Carolina Hillel/UNC Hillel](#)
- [The Triangle Nonprofit & Volunteer Leadership Center](#)

Social Services

- [Charles House](#)
- [Hope Renovations](#)
- [Life Center Durham](#)
- [Rebound, Alternatives for Youth](#)

Accessibility

- [Bridge II Sports](#)
- [North Carolina Therapeutic Riding Center](#)

Sports/ Sports Management

- [Bridge II Sports](#)
- [North Carolina Therapeutic Riding Center](#)
- [Triangle Ultimate](#)

Health

- [Charles House](#)
- [MiracleFeet](#)

Bridge II Sports – Events Intern Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/13/20 – 5/31/20

Transportation: Car needed

Website: <https://www.bridge2sports.org/>

Organization description: Bridge II Sports creates opportunities for youth and adults with physical disabilities to ‘Find the Player Within’ through the power of adapted sports. We believe sport empowers and changes lives on and off the court and challenges perceptions of disability in our community. We are proud to provide year-round adapted sports programming and special events like Valor Games Southeast, August Madness and Paddle! Lake Crabtree that bring together our athletes and the community. We recognize the value and potential of all lives. Disability does not define people or outcomes.

Responsibilities include: The Intern will report to and assist the Event Manager in daily tasks; assist with facilitating communication; schedule and coordinate appointments; assist in coordinating the timeline of an event; work within Customer Relationship Management system for registration and data management; maintain and create event reports and spreadsheets; social media outreach; create and revise plans, layouts, and other materials for the events; ensure the event location fulfills all building, health, safety, and ADA requirements; and other duties as assigned

Relevant coursework and skills: Sport Management, Sports Administration, Communications, Marketing, Public Relations, Recreation Management, or other related majors.

Skills: reliable transportation to and from Bridge II Sports office; proficient in Microsoft Office, especially Word and Excel; detail oriented and organized; ability to work independently and manage multiple tasks at once; excellent oral and written communication skills; appropriate phone etiquette; knowledge of person-first language; and must have a sense of humor

Carolina Friends School Extended Learning & Summer Programs— Extended Learning Assistant Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/9/20 – 4/26/20

Transportation: Car needed

Website: <https://www.cfsnc.org/cfs-education/extended-learning/summer-programs>

Organization description: Carolina Friends School is a vibrant and inclusive learning community empowering students to think critically, creatively, and independently. We foster active exploration and quiet reflection, individual endeavor and collaborative engagement. Inspired by Quaker values — pursuit of truth, respect for all, peaceful resolution of conflict, simplicity, the call to service — we teach our children that it is possible to change the world. Extended Learning @ CFS is innovation hub for student, adult, and family enrichment and encompasses existing Extended Day (AfterHours) offerings and Summer Programs. CFS's 2019 Summer Programs will offer a range of opportunities for students age 4-18 for nine weeks, likely June 17 through August 16 (including July 4th). We aspire to provide programs that spark intellectual curiosity, encourage playful exploration, and help build character. At heart, this is a place of joy!

Responsibilities include: The Intern will work collaboratively with CFS' Director of Extended Learning Anthony L. Clay and Summer Programs Coordinator/Institute of Teaching and Learning Assistant (a former APPLES intern at CFS herself!) Ruthie Allen. Areas of opportunity, depending on individual strengths and interests, might include program development and scheduling, student and parent engagement, database and website work, photography/videography, marketing/communications, some work with Peaceful Schools NC, and lots of problem-solving. A sense of humor, playfulness, and energy are expectations, and we welcome contributions to an entrepreneurial, innovation-minded vision. Just 15 minutes from UNC, CFS has 126 acres of woodlands, pasture, and stream--not a bad work environment! We can be flexible in scheduling the 150 hours to meet a student's availability each week and across weeks.

Relevant coursework and skills: Directly relevant majors include (but are in no way limited to) education, business administration, communications/marketing, sociology, and human development and family studies. Students studying psychology, recreation and leisure studies, English, public policy, dramatic arts, cultural studies, social and economic justice, media and journalism, or religious studies will likely also have relevant skills. Essentially, we would love an individual who enjoys working with children and can contribute to the daily operations of this good-sized program, serving close to 900 students and 90 paid and volunteer staff (from instructors to Counselors-In-Training) in Summer Programs plus youth and adult students and staff in school-year programs.

Central Carolina Community College – College Advising Assistant Sanford, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/21/20 – 5/8/20

Transportation: Car needed

Website: ccc.edu/

Organization description: Central Carolina Community College (CCCC) is a public, two-year college serving, primarily, residents of Chatham, Harnett and Lee counties. It is a member of the North Carolina Community College System and accredited by the Southern Association of Colleges and Schools. Upward Bound Math and Science is CCCC program designed to strengthen the math and science skills of participating high school students. The program's goal is to help students recognize and develop their potential to excel in math and science, and to encourage them to pursue postsecondary degrees in math and science, and ultimately careers in the math and science profession.

Internship details: The Upward Bound College Advising Assistant will work with the College Advisor in coaching high school seniors on final steps in their college preparation process and preparing for four (4) summer programs for low-income and first-generation high school students.

Responsibilities include, but aren't limited to: one-on-one mentoring with high school seniors struggling with the college application process; assisting seniors with college applications and scholarship searches; assisting with the planning and coordination of monthly Saturday Sessions for all Upward Bound students; assisting staff and high school juniors in securing summer internship placements by reaching out to local businesses based on students' interests; initiating plans for summer trips, including Friday college visits and community service events, and out-of-state cultural enrichment tours; updating summer handbooks and schedules; and assisting with data entry and record keeping of services provided

Relevant coursework and skills: None required. The position and organization may be a good match for those interested in education or social justice, but students of other majors are also welcome to apply.

Charles House Association – Program Intern Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/20 – 5/15/20

Transportation: Car needed

Website: charleshouse.org/

Organization description: Charles House Association operates the Charles House Center for Community Eldercare to provide quality, personalized care to elders and respite for their caregiving families. They work to enrich senior's lives through a day facility with activities and support and an eldercare facility.

Internship details: The intern will gain valuable leadership and interpersonal skills while working hands on with older adults. The intern will be learning and working in both the adult day center (serving up to 40 people daily) and the eldercare home (with six residents). We will also do site visits in the community at sites of the intern's choosing as well as three separate projects:

1. Life Stories
2. Participant or Resident Assessment
3. Directing a Program at the day center

These can be tailored to the intern's goals and interests.

Relevant coursework and skills: As long as there is an interest in working with older adults and those living with dementia, there is no required or preferred major. The intern must be willing to learn and be adaptable.

CHCCS (Chapel Hill Carrboro City School) Community Relations – Communications Intern

Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/20 – 4/15/20

Transportation: Car needed

Website: <https://www.chccs.org/>

Organization description: Chapel Hill-Carrboro City Schools (CHCCS) is one of two public school systems in Orange County, NC. CHCCS is located near the flagship campus of the University of North Carolina (UNC) and the world renowned Research Triangle Park (RTP). The district operates three high schools, four middle schools, eleven elementary schools, a school for young people being treated at UNC Hospital and an alternative high school. These schools serve more than 12,000 students.

Internship details: The Chapel Hill-Carrboro City Schools Communications intern will work closely with the Office of Community Relations to support a variety of media needs and tasks. The intern will cover K-12 classroom activities, school events and central office/district-wide initiatives, especially relating to equity and family engagement. The intern will photograph, and if possible, videotape, as well as take notes to provide brief written accounts as contributions for social media and a Weekly Newsletter. The intern will also write occasional press releases, and whenever appropriate, collaborate to gather cross-channel social media analytics for the school district.

Relevant coursework and skills: Media and Journalism is the most suitable and obvious major, but a media-savvy Education student, or a Communications major with strong writing skills could be a strong candidate, too.

Child Care Services Association – Communications Intern Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/13/20 – 4/24/20

Transportation: Car needed or walk/bike from UNC campus

Website: <https://www.childcareservices.org/>

Organization description: We are excited to be a part of the proven success of early care and education programs. Through research, services and advocacy, Child Care Services Association realizes improvements to the child care system throughout North Carolina and across the country. As a national nonprofit agency and United Way member, we are proud to be a leader and innovator in strengthening the early care and education system.

Responsibilities:

- Assist in planning, promoting, implementing & evaluating Awards Breakfast event in Feb.
- Assist in researching, promoting, implementing & evaluating awareness campaign for 2020 Census
- Create & curate personal stories about the impact of CCSA in the community through interviews, photography, videography, blogging, social media & more
- Implement & help manage editorial planning calendar for organization-wide social media platforms
- Create & curate content for organization-wide social media platforms, monitor social media platforms
- Under guidance of the Development & Communication Managers, write & design promotional materials as needed
- Collaborate on design projects resulting in clear, engaging graphics & brand identity compliant communications
- Projects may include branded collateral materials, video, direct mail pieces, website & social media graphics, posters, flyers, special event photos & other marketing materials as needed
- Assist with editing, proofreading & communication of changes on projects that originate with our organization or other graphic designer
- Assist with writing/editing content for quarterly E-newsletter, press releases, feature releases, blog posts, etc.

Relevant coursework and skills: Undergraduate and graduate students majoring in Communications, Marketing, Public Relations, Advertising, Journalism, English, Business or any other related program.

Dreams 2 Life, Inc. – Like a Boss AS Club Facilitator Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/21/20 – 5/1/20

Transportation: Car needed

Website: <https://www.dreams2life.com/>

Organization description: Dreams 2 Life, Inc., is a newly formed non-profit organization, in the heart of North Carolina's Research Triangle Park. Targeting ages 12-17 in the prime of their creativity and passion for business or entrepreneurial pursuits, this program will take a holistic approach to developing next generation leaders with an entrepreneurial spirit. Our desire is to reach middle and high school students to develop personal character, enrich their cultural and global perspective, and also ignite passion and intentional pursuit of their entrepreneurial dreams, visionary leadership skills and facilitate bringing their "Dreams 2 Life" and impacting a generation through reciprocity.

Internship details: Dreams 2 Life, Inc. seeks student intern to serve as Facilitator of our signature (inaugural) program offering "Like A Boss" Club. With the support of the Program & Curriculum Development Coordinator, this individual will instruct students during the Spring 2020 semester at Student U After School Club program. This role is also collaborative, in that the intern would be working to deliver content and curriculum in the schedule below while also integrating their background and experiences that have direct correlation and relation to the components outlined below. The intern should have a desire to work with youth.

Responsibilities include:

- Attend and participate in all Student U & Dreams2Life training and orientation sessions
- Instruct middle school students using the Youth Entrepreneur Academy – Like A Boss Signature Curriculum
- Prepare lesson plans and instructional materials and teach content in selected materials
- Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students
- Maintain expected student behaviors.

Preferred relevant coursework and skills: Business /Entrepreneur Major (w/desire to serve with youth) or Early Childhood Education Major (Middle School Years, especially, but not required.) or Liberal Arts Major with strong desire to serve the youth-serving (non-profit) business sector.

Durham Academy – Summer Scholarships Coordinator & Spring Communications Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/20 – 5/8/20

Transportation: Car needed

Website: <https://www.da.org/>, <https://www.da.org/summer>

Organization description: The purpose of Durham Academy is to provide each student an education that will enable him or her to live a moral, happy and productive life. The development of intellect is central to such a life and, thus, intellectual endeavor and growth are the primary work of the school. The acquisition of knowledge; the development of skills, critical judgment and intellectual curiosity; and increased understanding are the goals of the school's academic program.

DA Summer Programs strives to help children to find daily inspiration, feel celebrated for who they are and be supported by those around them. We aim to inspire our campers to be their best selves, explore new interests, make new friends and give them space to discover the people they are growing into. We celebrate the diversity of children's life experiences and backgrounds and work to help them feel a sense of pride in those things that make them who they are.

Responsibilities: DA seeks an intern to assist with preparing for the summer program. Position will be flexible with hours since you are taking classes. The intern will report to the Director of Summer Programs. They will coordinate the financial aid process including application, interviews, support and onboarding and lunch management. The intern will also create community partnerships and create a system for scholarship use and promotion. This position will also work with Student U partnerships and coordination and include checking in campers and support team as needed.

Relevant coursework and skills: Marketing, Management, Communications, English, Journalism, Public Relations, Business Administration, etc.

Exchange Family Center – Events Coordinator Intern Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 2/1/20 – 5/15/20

Transportation: car

Website: <https://www.exchangefamilycenter.org/>

Organization description: Exchange Family Center has been working for 26 years to better the lives of children in Durham and to keep families together. We use a multi-prong approach — providing support and training for families, caregivers and childcare professionals, as well as working to raise community awareness. Anyone and everyone can play a part in creating safe and responsive environments for children.

Responsibilities:

- Assist Development & Communications Manager with event logistics: preparing raffle materials, on-site event support, event data entry, recruiting and confirming volunteers, videographer and photographer coordination and other event production elements
- Work with Development & Communications Manager to determine weekly meeting schedule, agenda, minutes and action items
- Communicate with donors in a professional manner and take detailed minutes during client meetings (in person and via conference call.)
- Perform event registration maintenance including responding to attendee's questions, making registration changes, creating discount codes, and providing updates to team members and clients.
- In-Kind partnership research and follow-up.
- Inventory supplies prior to and following each conference.
- Assist with post-event recaps and thank you letters to donors
- Perform other duties as needed

Relevant coursework and skills: Marketing, Management, Business Administration, Communications, Journalism, etc.

Fill Your Bucket List Foundation – Intern Cary, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/13/20 – 5/1/20

Transportation: Car needed

Website: fillyourbucketlistfoundation.org/

Organization description: Fill Your Bucket List Foundation is a foundation created to support adults with cancer by making a wish or dream come true. Similar to wish-granting organizations for children, Fill Your Bucket List Foundation grants adults 18 years of age and older diagnosed with cancer the financial support to create lasting memories with the people they love. The foundation takes care of all details so patients can relax and focus on enjoying their dream.

Responsibilities include:

- Assisting in developing and maintaining all PR content and media content calendars,
- Drafting press releases, media plans and all PR initiatives and timelines,
- Managing Twitter, Facebook and Instagram accounts, including inbound communications,
- Managing the foundation's donor and volunteer database,
- Writing thank you notes and tax receipts to donors,
- Working with local media outlets to highlight foundation and fundraising events,
- Working on fundraising event details, execution and marketing,
- Interviewing potential grant recipients, their caregivers and their health care providers,
- Managing the application process for all potential grant recipients, including forms and details,
- Assisting in executing wish details including travel, logistics, document management and volunteer donor management,
- Assisting in gathering auction items for fundraising events and ensuring follow up,
- Creating fundraising ideas and details on potential events,
- Managing corporate sponsor contact calendars and following up as needed,
- Assisting staff with administrative duties,
- Creating outreach to potential donors and maintain follow up, and
- Having fun helping adults with cancer live their dreams.

Relevant coursework and skills: Journalism, public relations, business administration, creative writing or marketing majors are preferred.

Hope Renovations – Operations Intern

Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/13/20 – 5/1/20

Transportation: Car needed

Website: <https://www.hoperenovations.org/>

Organization description: At Hope Renovations, we inspire hope in women and older adults for a joyful and fulfilling future. We do this by teaching women the skills they need to earn living-wage careers in the construction trades, and by providing hands-on training through our repair and renovation work for older adults who wish to safely and comfortably age-in-place in their own homes.

Responsibilities include: Hope Renovations is a nonprofit startup that will be training underserved women for jobs in the construction trades via classroom instruction and on-the-job practice, which will take place in the homes of seniors in our community who are aging-in-place and need repairs/renovations to do so safely. We will be launching our first cohort of trainees in January 2019. The cohort will last for 12 weeks.

This multi-program approach, coupled with the dynamic nature of a startup organization, will give the Operations Intern many varied opportunities for learning. Depending on their interests, the Operations Intern will gain exposure to:

- Nonprofit Administration – Processing client applications, observing meetings with community partners, grant research, answering phone calls/emails, data entry, record keeping, filing, etc.
- Marketing/Development – Management of donor/sponsor database, development and execution of social media strategy, fundraising event planning, etc.
- Communications – Monthly newsletter, PR-related tasks, etc.
- Training - Classroom and workshop prep, program scheduling, fielding trainee questions, etc.
- HR – Assist with recruitment, onboarding and retention process for trainees

In addition the Operations Intern will also have opportunities for exposure to other fields of interest related to our mission, including Social Work (via exposure to advocacy work, case management, group sessions), Construction (via job-site exposure and volunteer opportunities), and/or Finance (via assistance with purchasing, grant management and accounting activities).

Schedule is open for discussion based on the intern's needs and the organization's needs. The ideal intern should be eager to learn, comfortable with ambiguity, and be a, "all hands on deck" type of employee. This is NOT a job for someone who desires the stability of having a reliable, planned schedule each day.

Relevant coursework and skills: Any major is acceptable. The major is less important than the intern's desire to experience the workings of a startup organization, and the intern's interest in learning more about nonprofits, both from a social mission perspective AND a business perspective.

Kidzu Children's Museum – Intern Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/20 – 5/1/20

Transportation: Car or bus

Website: kidzuchildrensmuseum.org/

Organization description: Kidzu is an adventurous expanded museum experience for infants to tweens to make, build, explore and learn. Kidzu's new 8,500 square foot space is multi-sensory, play-centered and focused on providing area children and their families, teachers and caregivers an ever-changing menu of exhibits and programs that inspire creativity, collaboration and community. Kidzu Children's Museum is a hands-on museum dedicated to inspiring young children and the adults in their lives to learn through purposeful play.

Internship details: Kidzu seeks an intern to plan, develop and facilitate museum programs and operations. This internship includes hands-on, professional experience behind the scenes and on the front-line working with children and adults. The internship goal is to give a well-rounded understanding of how a mid-sized children's museum functions day-to-day and to provide experience working within a long-term strategic plan. The intern will work within all areas of the museum including operations, development, programs and exhibits, but with a larger focus on programming. The ideal intern will have experience working with children, have confidence in front of small to medium sized groups, and have a passion for fun and learning.

Relevant coursework and skills: The best candidates will be those looking for careers in the museum industry, in nonprofit management or in education administration.

Life Center Durham – Program Assistance

Durham, North Carolina

Number of intern positions: 2

Dates (to be confirmed once intern is selected): 1/7/20 – 5/1/20

Transportation: Car needed

Website: <https://lifecenterdurham.org/>

Organization description: The Life Center exists to benefit the lives of children and families living in low-income environments through after school academic programs, teen leadership clubs and parental guidance programs. The Life Center began as an outreach program of King’s Park International Church in Durham, North Carolina in 1996 as a community-based summer reading program located in the Cornwallis Road public housing community. One year later, the program formed a partnership with Durham Housing Authority to develop a year-round academic program. The Life Center grew in enrollment when the after-school academic and mentoring program began assisting participants to achieve academic success beyond the levels historically achieved by community residents. This program is overseen by a Board of Directors comprised of representatives from local church leaders, business leaders and educators.

Responsibilities: Interns will work with Program Staff as daily volunteers in after school programs: providing snacks, tutoring and computer enrichment activities. Each intern will serve Monday/Wednesday and Tuesday/Thursday afternoons weekly.

Relevant coursework and skills: Education, social work or related field; Spanish proficiency

Marbles Kids Museum – Create Innovate Internship Raleigh, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/20/20 – 4/17/20

Transportation: Car needed

Website: <https://www.marbleskidsmuseum.org/>

Organization description: Located in the heart of downtown Raleigh, Marbles serves a diverse population of families, school groups and community organizations with dozens of themed exhibits, summer camps, IMAX documentary and feature movies and special events year-round.

Internship details: Marbles Learning Programming Team creates and leads programs, events and play experiences across five Core Initiatives that spark imagination, discovery and learning through play.

Responsibilities:

- Research Art & Maker content and fun, exciting ways to present new educational content to kids age 2-10.
- Work alongside team to plan and deliver our Artrageous and MakeShop weekly programs.
- Maintain and organize materials and prep for exhibits and programs.
- Other duties as assigned by the Learning Programming Director and Coordinators.

Requirements & Expectations:

- Proficient in Microsoft Office: Word, Excel and Outlook
- Positive and joyful approach to learning through play and art
- Confident, friendly demeanor and exceptional customer service skills
- In possession of outstanding communication and customer service skills
- Enjoy working with children of all ages and have the ability to work in a team environment
- Must be self-motivated, prompt and flexible in terms of daily routine
- Must have some weekday and Sunday availability

Relevant coursework and skills: Preferred working degrees are arts education or creative arts; other degrees and experience delivering arts or makers program to children will be considered.

MiracleFeet - Development & Research Intern

Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/27/20 – 4/13/20

Transportation: Bus or car

Website: <https://www.miraclefeet.org/>

Organization description: Founded by parents of children born with clubfoot in the US, MiracleFeet has helped change the lives of more than 40,000 children in 27 different countries. Unlike so many of the world's problems, clubfoot is solvable – and treatment is surprisingly inexpensive using the Ponseti method, a non-surgical treatment that results in full correction of the foot in four to six weeks.

Internship details: This internship will also provide insight into what it is like to work at a small and growing nonprofit, while gaining an understanding of how an international nonprofit works out of the United States.

Responsibilities:

- Supporting the development team, the intern's main tasks will be primarily research-based
- Compile a library of references and resources to be used for future grant proposals
- Research foundation and private funding sources for MiracleFeet
- Examine potential corporate partnerships
- Research high net worth individuals

Relevant coursework and skills: No major preferred. Interested in nonprofit work, public health, or fundraising recommended. If the intern has other educational or career aspirations within non-profit work, MiracleFeet will coordinate with the intern to engage in special projects.

North Carolina Botanical Garden – Environmental Educator Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/21/20 – 4/24/20

Transportation: Bike/bus/walk/car

Website: ncbg.unc.edu/

Organization description: The North Carolina Botanical Garden is part of The University of North Carolina at Chapel Hill. We further the University's mission of teaching, research, and public service through our own mission: To inspire understanding, appreciation and conservation of plants and to advance a sustainable relationship between people and nature.

The North Carolina Botanical Garden has been a leader in native plant conservation and education in the southeastern United States for more than 40 years. We are committed to providing educational programs around botany, nature study, gardening, conservation and more. As a public garden, we strive to serve all members and all ages of the public, through educational, informational and therapeutic programs.

Responsibilities:

- Help prepare and lead hands-on environmental education programs for children and families focused on natural science and conservation. Programs include school field trips, early childhood classes, and family workshops.
- Assist with program development, administration, and promotion; creation and maintenance of educational materials, equipment, and program areas
- Assist with maintenance of Children's Wonder Garden and Discovery Room
- Learn how to implement developmentally-appropriate natural science curriculum and facilitate exploration of nature with children
- Assist with Education Department support duties as needed

Relevant coursework and skills: Science education, education, natural sciences and outdoor recreation.

North Carolina Hillel/UNC Hillel – Event Planning & Social Media Intern Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/20 – 4/17/20

Transportation: Bike/walk from UNC campus

Website: <http://northcarolina.hillel.org/home/our-campuses/unc-chapel-hill>

Organization description: UNC Hillel is a community of undergraduate and graduate students that seek to celebrate Jewish life and learning at UNC Chapel Hill. From social events to holidays to Jewish learning and Israel students explore Judaism from a myriad of perspectives. There are approximately 1300 Jewish students at UNC Chapel Hill (4-5% of the total student population). Our building, located half a block from the Carolina Inn on Cameron Ave., welcomes students to events as well as providing space to study, snack, relax and hang out.

Internship details: Act as social media intern, including creating innovative marketing, branding and social media strategies for Hillel at UNC. Coordinate and plan logistics for Spring Jewish holiday celebrations and Spring Semester events including Passover and Holocaust commemoration. This includes marketing, volunteer recruitment and coordination, event planning, logistics management, document creation, internal organizational communication and donor relations.

Relevant coursework and skills: Marketing, business, social work, communications, journalism, public relations, or a related field. Skills and qualifications: Excellent oral and written communication skills are essential. Strong project management skills are crucial. Experience creating social media content for organizations. Experience managing logistics for major events. Experience making reservations on campus at UNC Chapel Hill. Expertise with social media analytics a plus. Knowledge of Jewish religion and culture is not required, but an openness to learning about Judaism is required for this position. Creativity, flexibility, and the ability to work collaboratively and independently are all critical to success in this position.

North Carolina Therapeutic Riding Center – Programming Assistant Mebane, North Carolina

Number of intern positions: 2

Dates (to be confirmed once intern is selected): 1/12/20 – 4/24/20

Transportation: Car needed

Website: nctrcriders.org/

Organization description: The NC Therapeutic Riding Center (NCTRC) empowers children and adults with physical, emotional, mental and social challenges to create active, healthier and more fulfilling lives through equine-assisted activities and therapies. Since 1977, NCTRC has served thousands of children and adults, and is now the oldest therapeutic riding center in North Carolina. The challenges faced by our clients include autism, learning disabilities, cerebral palsy, Down Syndrome, behavioral issues, brain injuries and developmental delays.

Internship details: Our internships are somewhat flexible depending on student interests and talents. Primarily we are looking for interns who will assist staff with fundraising, social media, volunteer management, office management, and horse-centered programming.

Relevant coursework and skills: Open to any majors. Experience with horses is not necessary!

Orange Literacy – Outreach & Visibility Intern Carrboro, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/20 – 4/30/20

Transportation: Bike/walk from UNC campus

Website: <http://orangeliteracy.org/>

Organization description: The mission of Orange Literacy is to help adults reach their education, employment and life goals. We do this by providing free, flexible instruction in reading, writing and basic math, English and computer skills and GED preparation.

Internship details: The intern will work with the Executive Director and Program Team to increase the visibility of the organization and its programs through any and all means possible - social media, traditional media, "friend-making" events, 2nd Friday ArtWalk, presence at festivals and table events and Orange Literacy's Annual Writers for Readers Author & Book Event. The intern will establish and implement a social media calendar, as well as create a regular Facebook Live program. The intern will work with staff, tutors, students and Board members to develop content. Creativity is encouraged.

Relevant coursework and skills: Mass Media and Journalism, English, and Liberal Arts in general

Piedmont Wildlife Center – Education Intern Durham, North Carolina

Number of intern positions: 2

Dates (to be confirmed once intern is selected): 2/1/20 – 4/30/20

Transportation: Car needed

Website: piedmontwildlifecenter.org/

Organization description: The Piedmont Wildlife Center seeks to inspire people to develop a positive lifelong connection with nature and encourages active engagement in conservation. PWC offers a community oriented approach to nature education, leadership development and conservation science through children’s programs, field trips and day camps, teen backpacking trips and camps and adult education programs.

Internship details: Aid in teaching afterschool, possibly homeschool, and/or intersession day camps. Some programs are located at our site; others are at schools in Durham and Carrboro. All programs are taught outside unless in the event of inclement weather. Duties include helping lead nature based outdoor activities from naturalist to survival skills, sharing stories, and tracking students' progress in learning skills and connecting with nature for grant reports. The candidate will attend planning meetings, create an activity that follows our teaching philosophy to share with students, leave with PWC, and be able to have in their bag of tools by the end of the internship.

Relevant coursework and skills: Environmental science education, elementary education, and/or outdoor leadership

Rebound, Alternatives for Youth – Change Driver Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/13/20 – 4/30/20

Transportation: Car needed

Website: <http://reboundnc.org/>

Organization description: Rebound provides intensive services to middle & high school youth on short-term suspension (a maximum of 10 days) from school by focusing on their strengths & resilience to develop the skills, supports and strategies needed to reconnect with their schools, communities and families and achieve their goals. Rebound provides an all-day, comprehensive program of activities for youth on suspension.

Internship details: The Rebound intern will have responsibilities for supporting our Executive, our Development Strategist, and our change driving staff that work with youth who have been short-term suspended (1-10 days) out of school. Our ideal candidate is flexible and enjoys a varied schedule and the ability to be internally driven to create results.

The intern will support the administration of the program. This may include, working w/ our administrative team on specific tasks and projects, working with Development, especially the winter fundraiser, and working with our Rebound team at our alternative to suspension program. In essence, this is an ideal position for someone who wants to learn the inner workings of non-profit from varied vantage points.

Relevant coursework and skills: Ideal majors: Education Social work Psychology Business

Shodor – Computer Science Intern Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/6/20 – 3/31/20

Transportation: Car needed

Website: shodor.org/

Organization description: Established in Durham, NC in 1994, Shodor is a nonprofit organization serving students and educators by providing materials and instruction relating to computational science (scientific, interactive computing). Shodor is transforming learning through computational thinking. In the Raleigh-Durham, NC area, Shodor offers workshops, apprenticeships and internships for youth and teens to build excitement for science, technology, engineering, and mathematics (STEM) through interactive explorations using hands-on and computer-enhanced activities, giving them the experience they will need to pursue a technology-intensive career path.

Internship details: The intern will work closely with staff to assist with the development and testing of parallel computing codes in support of educational curriculum modules for the Blue Waters Project (bluewaters.ncsa.illinois.edu). For more information visit: shodor.org/petascale/workshops - shodor.org/petascale/materials/modules - xsede.org

Relevant coursework and skills: Computer Science

Shodor – STEM Education Intern Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/6/20 – 3/31/20

Transportation: Car needed

Website: shodor.org/

Organization description: Established in Durham, NC in 1994, Shodor is a nonprofit organization serving students and educators by providing materials and instruction relating to computational science (scientific, interactive computing). Shodor is transforming learning through computational thinking. In the Raleigh-Durham, NC area, Shodor offers workshops, apprenticeships and internships for youth and teens to build excitement for science, technology, engineering, and mathematics (STEM) through interactive explorations using hands-on and computer-enhanced activities, giving them the experience they will need to pursue a technology-intensive career path.

Internship details: The intern will work closely with Shodor staff to teach workshops for local middle school students employing the SUCCEED curriculum (<http://www.shodor.org/succeed/curriculum/>), with a particular focus on Interactivate (<http://shodor.org/interactivate/>) and using mobile devices. These workshops are intended for middle school students at Camelot Academy and will require the intern to assist with classes as well as work in the main office. The intern will also focus on learning how to develop a strong lesson plan and then deploying that lesson plan in the classroom. Initially the intern's role will be to assist staff in a classroom setting, but will eventually include the intern conducting lessons. During the internship, the student will have the opportunity to learn about computational thinking and the different avenues in which Shodor is integrating computational thinking and science, technology, engineering and mathematics into their immediate community.

Relevant coursework and skills: Education, Mathematics, Science, Technology, or Engineering majors

The ArtsCenter – Youth Education Intern Carrboro, North Carolina

Number of intern positions: 2

Dates (to be confirmed once intern is selected): 1/21/20 – 4/24/20

Transportation: Bike/walk from UNC campus

Website: <https://artscenterlive.org/>

Organization description: The ArtsCenter is a 501(c)(3) Arts Education non-profit located in Carrboro, North Carolina which offers classes, performances, and art exhibits all year round. The ArtsCenter facilities include a 350-seat theater, classrooms, a dance studio, a 100-seat performance space, and an art gallery. The ArtsCenter is the single largest employer of artists in Orange County, and serves more than 100,000 students and citizens throughout the area.

Internship details: The intern helps carry out the daily operations of The ArtsCenter’s arts-based after school program for youth in grades K-5. This position assists the Youth Education staff to ensure programs run smoothly, helps prepare facility for daily programs, monitor student arrival, assists teaching artists, helps with administrative duties of AAI, plans and organizes program for arts and movement activities for students, with additional duties as required. Some of the arts education planning that an APPLES intern could to may include communicating with school social workers and families on scholarship, marketing youth events and Minicamps, Promoting programs through social media, planning and organizing community and fundraising events. We would also need help writing and editing our program newsletters.

Relevant coursework and skills:

- Interest in and experience with the arts (performing and/or visual), and a dedication to fostering an appreciation of the arts in young people
- Experience working in educational setting, classroom management skills preferred
- Ability to work as part of a team to plan and implement art/craft activities and movement time each day (yoga, active games, dancing, stretching, etc.)
- Strong organizational skills and ability to work with a team

The Triangle Nonprofit & Volunteer Leadership Center – Nonprofit & Volunteer Program Intern

Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/20 – 4/20/20

Transportation: Car needed

Website: <http://thevolunteercenter.org/tp42/Default.asp?ID=139710>

Organization description: The TNVLC acts as a hub for the nonprofit community throughout the Triangle. Our programs provide monthly training and roundtables on best practices for nonprofits and include topics such as marketing, board development, financial practices, and resource development. The Center organizes fund-raising opportunities, special events and other valuable resources as well as volunteer recruitment and management for hundreds of local organizations. The Great Human Race has raised nearly \$3 million to support area nonprofits and the Key Volunteer of the Year Award Ceremony allows all area nonprofits a venue to acknowledge the contributions of their volunteers.

Responsibilities:

- Assist with Nonprofit Resource Programs
 - Great Human Race and other capacity-building events for nonprofits (provide marketing outreach-including social media and logistics planning)
 - Nonprofit Training Sessions (assist with monthly & special training programs such as logistics, outreach, surveys)
 - HandsOn Triangle (assist in the development of volunteer descriptions and post volunteer opportunities for nonprofits thru HandsOn Triangle online volunteer matching site)
- Communication/Marketing (help develop marketing messages for various TNVLC programs social media/email marketing platforms, etc.)
- Student Leadership & Civic Engagement Programs (Outreach to high schools/students to encourage student involvement. Help organize/coordinate community service projects for students. Serve as onsite coordinator for service projects as needed.)

Relevant coursework and skills: Due to the nature of the internship, candidates should be comfortable with interpersonal communications on various levels (clients/students/executives) Interns interested in communications/marketing, human services work, youth development/leadership, or psychology/sociology would all be appropriate as well as other programs. There are no required major/academic program and is open for consideration in various fields of study.

Theater Delta – Program & Marketing Assistant

Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/20 – 4/17/20

Transportation: Car needed

Website: theaterdelta.com

Organization description: Theater Delta uses Interactive Theater – scripted and improvisational audience participatory theater – to foster dialogue and implement solutions that result in palpable change in communities around the globe. Theater Delta operates on a pedagogy that recognizes when participants engage characters and conflict, and subsequently take part in a dialogue where they process the issues, they are more likely to change personal attitudes and behaviors.

Internship details: Theater Delta seeks an enthusiastic, goal-oriented intern to serve as a program and marketing assistant to help promote and implement Theater Delta's performances and services. This important position will create internal training and development resources while also having a measurable impact on Theater Delta's national reach.

Responsibilities include: Duties include marketing research and database creation for targeted email campaign, dissemination of public relations materials, social media campaign development and evaluation, research on social issues for script development, development of actor training materials and program, performance attendance and filming, and evaluation distribution, collection, and synthesis. Depending on the intern's skill set, additional responsibilities may include graphic design and video editing.

Relevant coursework and skills: All majors/programs welcome. Theater training not required. Interest in promoting social justice preferred. Familiarity with Google and Apple productivity platforms a plus.

Triangle Ultimate- Communications & Program Coordinator Intern Raleigh, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/20 – 5/15/20

Transportation: Car needed

Website: triangleultimate.org/

Organization description: Triangle Ultimate's mission is to increase the quality and quantity of ultimate Frisbee programs for all ages and skill levels, with a special emphasis on youth development. By providing players, coaches, and volunteer opportunities to learn, play, and teach spirited ultimate, we aim to strengthen the ultimate community of the Triangle.

Internship details: This position will help create visual and written content for and about Triangle Ultimate programs and activities to increase communication, awareness, and engagement for Triangle Ultimate. This creation of content would include, but not be limited to, social media, photos, video, written recaps, and participant/volunteer testimonials. A focus will be the creation of new video content, creating video testimonials, highlight reels, and short mini-documentary pieces about the Triangle Ultimate community.

Relevant coursework and skills: Sports management, communications, sports administration, marketing and public relations, and videography