

APPLES

Service-Learning

INTERNSHIPS



SPRING 2021

A Letter from the Internships co-chairs

Greetings,

On behalf of the APPLES Service-Learning program and the Carolina Center for Public Service, we extend our deepest gratitude to you for your shared interest in public service and commitment to community engagement, especially amidst this pandemic.

This packet details all of the available APPLES internship positions for Spring 2021. The organizations cover a spectrum of professional development opportunities offered to UNC-CH students, including communications, marketing, event planning, fundraising, program development and teaching. Each APPLES internship position offers students one-of-a-kind, developmental experiences in areas of education, public policy, journalism, public relations, advertising, business, psychology, sociology and many more.

All of the internship opportunities are designed for students to gain professional experience, while simultaneously continuing their education during the spring semester. Due to the pandemic, most of the available internship opportunities will be able to be completed virtually unless otherwise noted. APPLES interns agree to complete up to 150 hours of work, receive a \$1,200 stipend, and enroll in a three-credit hour service-learning course in the Spring semester through UNC's School of Social Work that counts toward the Experiential Education (EE) general education requirement.

As former interns, we can personally attest to the power of the APPLES internship program. Through sustained partnerships, APPLES and its community organizations provide mutually beneficial relationships that enhance both student learning and community partner success. While students receive a stipend and course credit, their contributions assist with projects that uphold the mission and values of the community partners. Together, this dynamic relationship creates a unique and impactful internship experience.

We encourage you to use this packet as a resource — a survey of all of your options. Information about each internship site and the respective position description is detailed in this packet. Should you have additional questions, be sure to reference the APPLES [website](#) or [contact](#) APPLES.

Applications are due Monday, September 21, 2020.

Thank you for your interest in APPLES Service-Learning Internships and your commitment to public service and the community. We wish you the best of luck. Stay well.

Sincerely,

Abby Boettcher '21
Jamie DelGrosso '21
APPLES Internship Co-Chairs

ccps.unc.edu/apples/service-learning-internships



Internship Listing According to Position Focus

Education

[Carolina Friends School – Extended Learning Assistant](#)

[Girls on the Run – Strategic Planning Intern](#)

[Kidzu Children's Museum – Programming Intern](#)

[Life Center Durham – Programming Intern](#)

[Piedmont Wildlife Center – Outdoor Education Intern](#)

[Shodor – Education Intern](#)

Marketing/Communications

[Appalachian Voices – Communications Intern](#)

[Chapel Hill Downtown Partnership – Communications Intern](#)

[Chapel Hill Carrboro City Schools \(CHCCS\) Community Relations – Communications Intern](#)

[Durham Academy – Scholarships and Communications Intern](#)

[Child Care Services Association – Communications Intern](#)

[Girls on the Run – Programming Intern](#)

[Ship Outreach and Community Center – Communications Intern](#)

[Town of Chapel Hill – Town Council Intern](#)

Social Services

[Carolina Meadows – Music & Memory Assistant](#)

[Charles House Association – Programming Intern](#)

[Habitat for Humanity of Orange County – Community Development Intern](#)

[North Carolina Therapeutic Riding Center – Programming Intern](#)

Appalachian Voices – Communications Intern

Boone, North Carolina (remote position)

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/21 – 5/15/21

Transportation: None

Website: <https://appvoices.org/>

Organization description: Founded in 1997, Appalachian Voices brings people together to protect the land, air, and water of Central and Southern Appalachia and advance a just transition to a generative and equitable clean energy economy. Appalachian Voices works at the nexus of the ongoing shift from fossil fuels to clean, 21st-century energy sources — we fight mountaintop removal coal mining, fracked-gas pipelines and other harms to the people and places of Appalachia, and we advance energy efficiency, solar and wind power, and other economic solutions that create community wealth and sustain Appalachia's mountains, forests and waters.

Internship details: The Communications Assistant will:

- Write articles for the newspaper, *The Appalachian Voice*, which includes conducting phone and possible in-person interviews, conducting research, acquiring photos, working through the editing process and assisting with online publication and promotion of articles;
- Compose well-researched and compelling content for our *Front Porch Blog*, a platform for current news relevant to the environmental work of the organization and associated movements;
- Enhance Appalachian Voices social media presence by monitoring and/or updating the organization's Facebook and Instagram pages and Twitter feeds;
- Potentially produce multimedia, video or interactive web content depending on the intern's skills and interests

Relevant coursework and skills: Preference for students with communications-focused majors such as Communications, Journalism, English, Professional Writing, Digital Media, or students with strong writing skills in other majors. Students studying, or with a passion for, Environmental Studies, Environmental Policy or Sustainable Development may be particularly interested in this position

**Carolina Friends School Extended Learning & Summer Programs—
Extended Learning Assistant
Durham, North Carolina**

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/21 – 5/1/21

Transportation: Car needed

Website: <https://www.cfsnc.org/cfs-education/extended-learning/summer-programs>

Organization description: Carolina Friends School is a vibrant and inclusive learning community empowering students to think critically, creatively, and independently. We foster active exploration and quiet reflection, individual endeavor and collaborative engagement. Inspired by Quaker values — pursuit of truth, respect for all, peaceful resolution of conflict, simplicity, the call to service — we teach our children that it is possible to change the world. Extended Learning @ CFS is innovation hub for student, adult, and family enrichment and encompasses existing Extended Day (AfterHours) offerings and Summer Programs. CFS's 2019 Summer Programs will offer a range of opportunities for students age 4-18 for nine weeks, likely June 17 through August 16 (including July 4th). We aspire to provide programs that spark intellectual curiosity, encourage playful exploration, and help build character. At heart, this is a place of joy!

Internship details: The Intern will work collaboratively with CFS' Director of Extended Learning Anthony L. Clay and Summer Programs Coordinator/Institute of Teaching and Learning Assistant (a former APPLES intern at CFS herself!) Ruthie Allen. Areas of opportunity, some depending on individual strengths and interests, include marketing and communications, program development and scheduling, student and parent engagement, database and website work, photography/videography, some work with Peaceful Schools NC, and lots of problem-solving. A sense of humor, playfulness, flexibility, and energy are expectations, and we welcome contributions to an entrepreneurial, innovation-minded vision. The intern must also be willing and able to participate in the practice of antiracism in the school community. Just 15 minutes from UNC, CFS has 126 acres of woodlands, pasture, and stream--not a bad work environment! We can be flexible in scheduling the hours to meet a student's availability each week and across weeks. Depending on the status of the pandemic, some (or, unlikely but potentially, all) work may be remote.

Relevant coursework and skills: The ideal intern will have experience (professionally and/or academically) in communications and marketing. Directly relevant majors include (but are in no way limited to) communications/marketing, education, business administration, and human development and family studies. Those studying psychology, recreation and leisure studies, English, public policy, dramatic arts, cultural studies, social and economic justice, media and journalism, or religious studies may also have relevant skills. Essentially, we'd love an organized individual who enjoys working with children and families and can contribute to the daily operations of this good-sized program, serving close to 900 students and 90 paid and volunteer staff (from instructors to Counselors-In-Training) in Summer Programs plus youth and adult students and also staff in school-year programs.

Carolina Meadows – Music & Memory Assistant

Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/11/21 – 4/30/21

Transportation needed: Car needed

Website: carolinameadows.org/

Organization description: Carolina Meadows' mission is to provide housing, health and wellness services and social opportunities for older adults in a financially secure community that respects individual dignity, encourages independence and promotes life-long learning.

Internship details: Responsibilities include:

- Maintain/expand the Music & Memory Program at Carolina Meadows. (Ex. Interview older adult residents to determine music preferences and song selection. Download songs to prepare personalized playlists for music devices such as iPods, MP3. For more information about the program, see <http://musicandmemory.org>).
- Explain program to volunteers and staff from departments such as Activities, Nursing, and Housekeeping so they can include Music & Memory equipment checks and listening in their visits to participating residents' rooms.
- Support the loan program for the Chatham County Council on Aging in Pittsboro. (Ex. Help design and deliver a Music & Memory educational program for interested community caregivers.)
- Support the Music & Memory program at other elder care facilities and the Council on Aging in Chatham County and develop a plan to grow. (Ex. Create brochures or press releases, present to local service organizations or faith communities.)

Relevant coursework and skills: Music, Gerontology, Psychology, Social Work, Public Relations, Recreational Therapy (An interest in music and relating to older adults is more important than the major.) Please note requirements of Background Check, Drug Test, negative TB test in the last 12 months, Flu Shot for 2020-2021. Prefer intern to be available 1-2 mornings and 1-2 afternoons weekly between the hours of 9:00-12:00 and 2:00-5:00.

Please note, you must be able to interview in-person for this site as client interaction is part of the interview. Students who are not able to interview in-person may not be considered for this position.

Chapel Hill Downtown Partnership – Communications Intern

Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/11/21 – 5/1/21

Transportation: Bike/walk from campus

Website: <https://downtownchapelhill.com/>

Organization description: The Chapel Hill Downtown Partnership brings together the resources of the Town, University, and downtown community to maintain, enhance and promote downtown as the social, cultural, and spiritual center of Chapel Hill through economic development. The Downtown Partnership is a 501 (c) 3 nonprofit agency tasked with leading and managing the downtown through partnership efforts; marketing and promotions; improving the visual appeal of downtown; and rebuilding downtown as a mixed use center of retail, service, professional, governmental, institutional, and residential uses. The Downtown Partnership places an emphasis on enhancing and promoting the assets of downtown and developing programming to address the fundamental needs of downtown; all to foster an environment that supports economic growth and prosperity.

Internship details: The Communications Intern will be responsible for the following:

- Develop a communications plan that accomplishes Campus and Community Coalition (CCC) public outreach & advocacy goals
- Monitor social media, news media, and research for relevant materials for CCC communications
- Determine appropriate channel to share materials (social media, blog, op-ed, media pitch, etc)
- In collaboration with CCC director, produce collateral communications materials such as social media posts, blog posts, op-eds, media pitches

Relevant coursework and skills: Preferred, but not essential: Journalism/Communications/Marketing
Public Policy/Political Science

Charles House Association – Programming Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/21 – 4/15/21

Transportation: Car needed

Website: charleshouse.org/

Organization description: Charles House Association operates the Charles House Center for Community Eldercare to provide quality, personalized care to elders and respite for their caregiving families. They work to enrich senior's lives through a day facility with activities and support and an eldercare facility.

Internship details: The intern will gain valuable leadership and interpersonal skills while working hands on with older adults. The intern will be learning and working in one or two eldercare homes (with 6 residents each) and, pending status related to COVID, in the adult day center (with up to 40 participants a day). We will also do site visits in the community at sites (again, pending logistics re: COVID) of the intern's choosing as well as three separate projects:

1. Life Stories
2. Participant or Resident Assessment
3. Directing a topical program.

These can be tailored to the intern's goals and interests.

Relevant coursework and skills: As long as there is an interest in working with older adults and those living with dementia, there is no required or preferred major. The intern must be willing to learn and be adaptable.

CHCCS (Chapel Hill Carrboro City School) Community Relations – Communications Intern

Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/21 – 4/15/21

Transportation: Car needed

Website: <https://www.chccs.org/>

Organization description: Chapel Hill-Carrboro City Schools (CHCCS) is one of two public school systems in Orange County, NC. CHCCS is located near the flagship campus of the University of North Carolina (UNC) and the world renowned Research Triangle Park (RTP). The district operates three high schools, four middle schools, eleven elementary schools, a school for young people being treated at UNC Hospital and an alternative high school. These schools serve more than 12,000 students.

Internship details: The Chapel Hill-Carrboro City Schools intern will work as part of the Office of Community Relations to support a wide range of messaging and public relations tasks and projects. If our campuses have re-opened by January, the intern will visit schools to report on and photograph events, as well as support district-wide initiatives. As much as possible, the lens of equity and family engagement will be applied to both short-term and longer-term projects. If the district has "re-opened," the intern's access to a car will be very helpful. If schools are operating remotely, the intern will still cover some classes and events via Zoom, but there will be more communications projects across departments, ranging from press releases to interviews and social media recommendations and analytics.

Relevant coursework and skills: MEJO, especially Public Relations Communications Education minor with a strong interest in writing Spanish or Chinese proficiency would be valuable, as would basic video production skills.

Child Care Services Association – Communications Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/11/21 – 4/23/21

Transportation: Car needed or walk/bike from UNC campus

Website: <https://www.childcareservices.org/>

Organization description: We are excited to be a part of the proven success of early care and education programs. Through research, services and advocacy, Child Care Services Association realizes improvements to the child care system throughout North Carolina and across the country. As a national nonprofit agency and United Way member, we are proud to be a leader and innovator in strengthening the early care and education system.

Internship details: Responsibilities include

- Work with the president on communications around strategic planning and events
- Assist in digital awareness and fundraising campaigns
- Assist in the development and design of a new organization-wide brochure
- Assist in updating website through WordPress
- Create and curate personal stories about the impact of CCSA in the community through interviews, photography, videography, blogging, social media and more
- Create and curate content for organization-wide social media editorial calendar as well as monitor social media platforms
- Assist with writing/editing content for newsletters, press releases, feature releases, blog posts, etc.

Relevant coursework and skills: Undergraduate students majoring in Communications, Marketing, Public Relations, Advertising, Journalism, English, Business or any other related program.

Durham Academy – Scholarships and Communications Intern
Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/11/21 – 5/3/21

Transportation: Car needed

Website: <https://www.da.org/>, <https://www.da.org/summer>

Organization description: The purpose of Durham Academy is to provide each student an education that will enable him or her to live a moral, happy and productive life. The development of intellect is central to such a life and, thus, intellectual endeavor and growth are the primary work of the school. The acquisition of knowledge; the development of skills, critical judgment and intellectual curiosity; and increased understanding are the goals of the school's academic program.

DA Summer Programs strives to help children to find daily inspiration, feel celebrated for who they are and be supported by those around them. We aim to inspire our campers to be their best selves, explore new interests, make new friends and give them space to discover the people they are growing into. We celebrate the diversity of children's life experiences and backgrounds and work to help them feel a sense of pride in those things that make them who they are.

Responsibilities: DA seeks an intern to assist with preparing for the summer program, during the spring semester. Position will be flexible with hours since you are taking classes. The intern will report to the Director of Summer Programs. They will coordinate the financial aid process including application, interviews, support and onboarding and lunch management. The intern will also create community partnerships and create a system for scholarship use and promotion. This position will also work with Student U partnerships and coordination and include checking in campers and support team as needed.

Relevant coursework and skills: Marketing, Management, Communications, English, Journalism, Public Relations, Business Administration, etc.

Girls on the Run – Programming Intern

Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/11/21 – 4/23/21

Transportation: Car needed

Website: <https://www.dreams2life.com/>

Organization description: Girls on the Run of the Triangle is an independent council of Girls on the Run International, established in 2000 to serve Wake, Durham and Orange, Chatham, and Johnston Counties. Since inception, we have served more than 18,000 girls across the Triangle. The true success of the program, however, is not told in the numbers, but in the words of the girls who participate. “I know that whatever I set my mind to do, I can do.” “As a Girl on the Run I learned how to be comfortable in my own skin!” Girls on the Run believes that all girls and communities should have access to our programs. We strive to eliminate barriers to participation, continue creating programming that engages all communities, be intentional about staff/volunteer diversity, and promote a culture of inclusion across the organization.

Internship details:

- Assist Program Coordinator with scholarship applications
- Assist Programming team with preparation and execution of Virtual Coach Training.
- Assist Program Coordinator with preparation for spring season
- Assist in preparing for the spring virtual 5k and upcoming fall season
- Review season-end survey data and assist Program Coordinator with creation of Season-End Report.
- Lead a team of diverse girls through the Girls on the Run curriculum and explore potential for all virtual coaching or in-person/virtual flexible program.
- Assist the Communication and Outreach Coordinator in managing all social media and networking and communication outlets
- Assist the Communication and Outreach Coordinator in updating weekly content to GOTR website.
- Update networking resources regarding pertinent GOTR events and communications
- Provide contribution to the monthly GOTR e-newsletter
- Assist the Communication and Outreach Coordinator in creating and editing all print marketing and outreach materials. Create and update communications tracking tools.

Preferred relevant coursework and skills: Interest in physical activity based positive youth development programs. Must possess a passion for and commitment to improving the lives and opportunities of girls in third through eighth grades. Ability to comprehend and effectively communicate issues surrounding empowerment, self-esteem, body image and whole-person health. Outstanding communication skills in multiple environments and with a range of audiences (internal and external). Ability to multitask, prioritize and make efficient decisions. Flexible and adaptable. Proficiency in MS Word, Excel, Power Point, and Adobe.

Girls on the Run – Strategic Planning Intern

Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/11/21 – 4/23/21

Transportation: Car needed

Website: <https://www.dreams2life.com/>

Organization description: Girls on the Run of the Triangle is an independent council of Girls on the Run International, established in 2000 to serve Wake, Durham and Orange, Chatham, and Johnston Counties. Since inception, we have served more than 18,000 girls across the Triangle. The true success of the program, however, is not told in the numbers, but in the words of the girls who participate. “I know that whatever I set my mind to do, I can do.” “As a Girl on the Run I learned how to be comfortable in my own skin!” Girls on the Run believes that all girls and communities should have access to our programs. We strive to eliminate barriers to participation, continue creating programming that engages all communities, be intentional about staff/volunteer diversity, and promote a culture of inclusion across the organization.

Internship details:

- Review Inclusion, Diversity, Equity and Access (IDEA) goals in the 3-year strategic plan
- Review Girls on the Run International’s (GOTRI) commitment to IDEA.
- Assist in GOTR Triangle members of the GOTRI IDEA Commission with all tasks related to the commission’s work
- Assist the Board of Directors’ IDEA task force in collecting data, reviewing council policies and recruitment strategies, analyzing our work to date, and developing intentional plans for the future
- Serve as the liaison between board and staff to communicate and organize IDEA efforts
- Assist Program Coordinator with scholarship applications
- Assist Program Coordinator with preparation for fall season
- Lead a team of diverse girls through the Girls on the Run curriculum and explore potential for all virtual coaching or in-person/virtual flexible program.

Preferred relevant coursework and skills: Interest in physical activity based positive youth development programs. Must possess a passion for and commitment to improving the lives and opportunities of girls in third through eighth grades. Ability to comprehend and effectively communicate issues surrounding empowerment, self-esteem, body image and whole-person health. Outstanding communication skills in multiple environments and with a range of audiences (internal and external). Ability to multitask, prioritize and make efficient decisions. Flexible and adaptable. Proficiency in MS Word, Excel, Power Point, and Adobe. Preference will be given to applicants of color.

Habitat for Humanity of Orange County – Community Development Intern

Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/10/21 – 4/15/21

Transportation: Car needed

Website: <https://www.orangehabitat.org/>

Organization description: Habitat for Humanity partners with families to create better, healthier, more financially stable lives. With our help, Habitat homeowners achieve the strength, stability, and independence they need to build a better future for themselves and their families. Through the use of volunteer labor and donations of money and materials, Habitat builds homes for families in need. Homes are sold with zero percent interest mortgages. Homeowners make monthly payments, which are set at 30% or less of their income, making homeownership an affordable reality. In addition to building new homes, Habitat also partners with families who live in non-Habitat homes to assist them in making repairs to their homes, such as exterior painting, siding repairs, or cleaning, repairing, or installing ramps and handrails, etc. By offering repairs as well as new construction, Habitat ensures the most cost-efficient means of providing affordable and safe homes. Habitat for Humanity is a private nonprofit organization that is funded through the generosity of local individuals, businesses, faith organizations, and foundations. Since 1984, Habitat for Humanity of Orange County has served over 260 families.

Internship details: The Community Development Intern will work with the Community Development Manager and Homeowner Services Department to implement Habitat's Neighborhood Revitalization efforts. The intern will partner with Habitat homeowners, focus neighborhood residents, and community partners to help ensure that Habitat's work from home preservation to community gardens, from new home construction to financial education, contributes to the fabric of the neighborhood and makes it a thriving place to call home. The intern will provide support to focus neighborhood residents on new and existing community initiatives including homeowner newsletters, community workshops, beautification projects, and advocacy work. The intern will work to expand outreach and engagement within these neighborhoods, develop community partnerships and referral pathways, and otherwise provide assistance to residents' needs and goals.

Relevant coursework and skills: No specific majors required. Experience in communications, community development, or program evaluation a plus.

Kidzu Children's Museum – Programming Intern
Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/15/21 – 5/1/21

Transportation: Car or bus

Website: kidzuchildrensmuseum.org/

Organization description: Kidzu is an adventurous expanded museum experience for infants to tweens to make, build, explore and learn. Kidzu's new 8,500 square foot space is multi-sensory, play-centered and focused on providing area children and their families, teachers and caregivers an ever-changing menu of exhibits and programs that inspire creativity, collaboration and community. Kidzu Children's Museum is a hands-on museum dedicated to inspiring young children and the adults in their lives to learn through purposeful play.

Internship details: Kidzu seeks an intern to plan, develop and facilitate museum programs and operations. This internship includes hands-on, professional experience both behind the scenes and on the front-line working with both children and adults. The goal for this internship is to give a well-rounded understanding of how a mid-sized children's museum functions from day-to-day and to provide experience working within the fabric of a long-term strategic plan. The intern will work within all areas of the museum including operations, development, programs, and exhibits, but with a larger focus on programming. Our ideal intern will have previous experience working with children, have confidence in front of small to medium sized groups, and have a passion for fun and learning.

Relevant coursework and skills: The best candidates will be those looking for careers in the museum industry, in nonprofit management or in education administration.

Life Center Durham – Programming Intern

Durham, North Carolina

Number of intern positions: 2

Dates (to be confirmed once intern is selected): 1/11/21 – 5/31/21

Transportation: Car needed

Website: <https://lifecenterdurham.org/>

Organization description: The Life Center exists to benefit the lives of children and families living in low-income environments through after school academic programs, teen leadership clubs and parental guidance programs. The Life Center began as an outreach program of King's Park International Church in Durham, North Carolina in 1996 as a community-based summer reading program located in the Cornwallis Road public housing community. One year later, the program formed a partnership with Durham Housing Authority to develop a year-round academic program. The Life Center grew in enrollment when the after-school academic and mentoring program began assisting participants to achieve academic success beyond the levels historically achieved by community residents. This program is overseen by a Board of Directors comprised of representatives from local church leaders, business leaders and educators.

Internship details: Interns will work with Program Staff as daily volunteers in after school programs: providing snacks, tutoring and computer enrichment activities. Each intern will serve Monday/Wednesday and Tuesday/Thursday afternoons weekly. This year the APPLES intern will engage with online learning with our students. They will support our organization by creating projects in the community that will enhance our community; for example, seeking mini-grants that will enhance teaching and learning.

Relevant coursework and skills: Social Work/Education preferred but not required.

North Carolina Therapeutic Riding Center – Programming Intern
Mebane, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/11/21 – 4/24/21

Transportation: Car needed

Website: nctrcriders.org/

Organization description: The NC Therapeutic Riding Center (NCTR) empowers children and adults with physical, emotional, mental and social challenges to create active, healthier and more fulfilling lives through equine-assisted activities and therapies. Since 1977, NCTR has served thousands of children and adults, and is now the oldest therapeutic riding center in North Carolina. The challenges faced by our clients include autism, learning disabilities, cerebral palsy, Down Syndrome, behavioral issues, brain injuries and developmental delays.

Internship details: Our internships are somewhat flexible depending on student interests and talents. Primarily we are looking for interns who will assist staff with fundraising, social media, volunteer management, office management, and horse-centered programming.

Relevant coursework and skills: Open to any majors. Experience with horses is not necessary!

Piedmont Wildlife Center – Outdoor Education Intern
Durham, North Carolina

Number of intern positions: 2

Dates (to be confirmed once intern is selected): 1/20/21 – 5/4/21

Transportation: Car needed

Website: piedmontwildlifecenter.org/

Organization description: The Piedmont Wildlife Center seeks to inspire people to develop a positive lifelong connection with nature and encourages active engagement in conservation. PWC offers a community oriented approach to nature education, leadership development and conservation science through children's programs, field trips and day camps, teen backpacking trips and camps and adult education programs.

Internship details: Assist Lead and Support counselors in delivering afterschool, homeschool and/or day camp programs using our teaching philosophies of Nature Mentoring to connect children to nature and community, through plant and animal discoveries and identification, awareness and survival skills, and nurturing their sense of wonder with the natural world. Help track students' progress, lead games and nature activities. Develop an activity or tool as a project alongside the actual teaching

Relevant coursework and skills: Environmental science education, elementary education, and/or outdoor leadership; Biology or other earth sciences.

Ship Outreach and Community Center – Communications Intern

Raleigh, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/11/21 – 4/30/21

Transportation: Car needed

Website: <https://www.shipoutreach.org/>

Organization description: Founded in 2010, Ship Community Outreach serves downtown Raleigh, NC and the surrounding communities with a focus on food insecurity, poverty alleviation, crime prevention, healthy living, employment readiness, and life skills training. Ship Community Outreach meets critical needs and promotes life change in the Wake County Area through food and clothing outreaches, a subsidized grocery store, an employment readiness training program, and a free weightlifting yard with nutrition counseling and youth camps.

Internship details: Responsibilities include:

- Create Communication tools connecting our champions and supporters to our mission.
- Write a monthly newsletter which communicates success stories, needs and service and giving opportunities.
- Write weekly social media posts with stories of clients helped through our outreaches, grocery store and fitness center. Will require regular virtual or on-site meetings with the director of Bread of Life, the manager of Galley Grocery and Ship Yard, and with the community members.
- Establish an Instagram and Twitter presence which does not exist today.
- Update / Create new brochure highlighting our initiatives.
- Create Annual Report, highlighting this year's initiatives, progress, and financials (provided.)
- Write and submit News Releases.
- Work on communications and public relations projects that arise from our review of our core competencies with Mission Triangle.
- Create surveys to determine our effectiveness and create metrics in each of our initiatives.
- Assist in planning fundraising virtually or if possible, through events.

Relevant coursework and skills: Not required but preferred: Business, Communications, PR/Writing, English, Statistics

Shodor – Education Intern

Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 1/4/21 – 4/2/21

Transportation: Car needed

Website: shodor.org/

Organization description: Established in Durham, NC in 1994, Shodor is a nonprofit organization serving students and educators by providing materials and instruction relating to computational science (scientific, interactive computing). Shodor is transforming learning through computational thinking. In the Raleigh-Durham, NC area, Shodor offers workshops, apprenticeships and internships for youth and teens to build excitement for science, technology, engineering, and mathematics (STEM) through interactive explorations using hands-on and computer-enhanced activities, giving them the experience they will need to pursue a technology-intensive career path.

Internship details: The intern will help develop code and other materials for computational science education websites, online resources, and workshop curriculum; such as JavaScript activities used in Mathematics and Engineering curriculum; PHP/MySQL code used for structuring websites, web forms, and databases; example programs used in high performance computing education in a variety of languages; and/or Python or shell scripts used to automate tasks.

Relevant coursework and skills: Computer Science or other majors with coding experience.

Town of Chapel Hill – Town Council Intern

Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: A valid driver's license and access to a personal vehicle are helpful for an on-site/in-person internship (parking provided), although many Town facilities and public meeting locations (including Town Hall) are accessible via free public transportation.

Start and end dates: Jan 2021 – May 2021 (exact dates to be determined)

Website: <http://www.townofchapelhill.org/>

Organization description: The residents of Chapel Hill elect a Mayor and eight at-large Council members to serve on the Town Council. Following the Mayor/Manager form of government, the Council appoints a Town Manager to carry out the decisions and policies of the Council and oversee day-to-day operations of the organization. The Town Manager, along with a Deputy Town Manager and Assistant Town Manager, lead more than 700 employees across 13 departments. A town budget of more than \$100 million funds a wide range of services including a fare-free transit system, a public library and public housing.

Internship details: The intern will have the opportunity to work with the Chapel Hill Town Council, the Mayor's Office, and Town staff on a range of projects. The work will vary and could include responding to constituent inquiries and requests, research, tracking and reporting on development projects and other topics of interest to the Council, communications and media support, and administrative operations. The intern will attend meetings of the full Council, Council committees, and Council advisory boards. The schedule will be flexible Monday through Friday, including evening hours on some evenings Monday through Thursday, based on scheduled public meetings (the full Council meets on Wednesday nights). Some or all work may be done remotely, depending on guidance from health officials and local orders.

Responsibilities may include but are not limited to:

- Assisting Mayor's Office staff with tasks and projects as needed
- Preparing written reports
- Presenting information clearly and concisely
- Creating digital content for social media and other platforms
- Attending Town Council meetings and reading through agenda packets prior to each meeting
- Shadowing elected officials during various meetings and public appearances

Relevant coursework and skills: Customer service, business writing, professional speaking, project management