

APPLES

Service-Learning

INTERNSHIPS



SUMMER 2021

A Letter from the Internships co-chairs

Greetings,

On behalf of the APPLES Service-Learning program and the Carolina Center for Public Service, we extend our deepest gratitude to you for your shared interest in public service and commitment to community engagement, especially amidst this pandemic.

This packet details all the available APPLES internship positions for Summer 2021. The organizations cover a spectrum of professional development opportunities offered to UNC-CH students, including communications, marketing, event planning, fundraising, program development and teaching. Each APPLES internship position offers students one-of-a-kind, developmental experiences in areas of education, public policy, journalism, public relations, advertising, business, psychology, sociology and many more.

All the internship opportunities are designed for students to gain professional experience, while simultaneously continuing their education during the spring semester. Due to the pandemic, there are a mix of virtual, in-person, and hybrid positions. APPLES interns agree to complete up to 320 hours of work, receive a \$3,000 stipend, and enroll in a one-credit hour service-learning course during the summer through UNC's School of Social Work that counts toward the Experiential Education (EE) general education requirement. There is a financial assistance available for the summer course and that information will be shared once students are offered and accept an internship.

As former interns, we can personally attest to the power of the APPLES internship program. Through sustained partnerships, APPLES and its community organizations provide mutually beneficial relationships that enhance both student learning and community partner success. While students receive a stipend and course credit, their contributions assist with projects that uphold the mission and values of the community partners. Together, this dynamic relationship creates a unique and impactful internship experience.

We encourage you to use this packet as a resource — a survey of all your options. Information about each internship site and the respective position description is detailed in this packet and then you will complete an application through the [CCPS Application Portal](#). Should you have additional questions, be sure to reference the APPLES [website](#) or [contact](#) APPLES.

Applications are due February 1, 2021.

Thank you for your interest in APPLES Service-Learning Internships and your commitment to public service and the community. We wish you the best of luck. Stay well.

Sincerely,

Abby Boettcher '21
Jamie DelGrosso '21
APPLES Internship Co-Chairs



Internship Listing According to Position Focus

Education

[Carolina Friends School – Summer Programs Intern](#)
[Central Carolina Community College – Bridge Program Coordinator](#)
[Central Carolina Community College – Internships Coordinator](#)
[Durham Academy Summer Programs – Scholarships Intern](#)
[Kidzu Children’s Museum – Programming Intern](#)
[Marbles Kids Museum – Summer Camps Intern](#)
[Student U – Program Coordinator Intern](#)
[Triangle Day School – Summer Programs Intern](#)

Marketing, Communications, and Events

[Carolina Higher Education Opportunity Programs – CHEOP Intern](#)
[Child Care Services Association – Communications Intern](#)
[Durham Academy Summer Programs – Communications Intern](#)
[Durham Arts Council – CenterFest Assistant](#)
[East Coast Greenway Alliance – Communications Intern](#)
[NC General Assembly – Legislative Intern for Sen. Valerie Foushee](#)
[Ship Outreach and Community Center – Communications and Donor Relations](#)
[Triangle Ultimate – Operations and Communications Intern](#)

Social Services

[Carolina Meadows – Music & Memory/Community Outreach Intern](#)
[Charles House Association – Program Intern](#)
[Community Empowerment Fund – CEF Summer Intern](#)
[Compass Center – Domestic Violence Crisis Advocate](#)
[Grow to Life – Programming and Grant Writing Intern](#)
[Habitat for Humanity of Orange County – Community Development Intern](#)
[NC Therapeutic Riding Center – Programming Intern](#)
[Student Action with Farmworkers – Into the Fields Intern](#)
[Triangle Nonprofit and Volunteer Leadership Center – Student Leadership Summer Programs Intern](#)

Environment/Environmental Education

[Durham Public Schools Hub Farm – Environmental Education Assistant](#)
[Edible Campus UNC - *Part-time Garden Assistant](#)
[North Carolina Botanical Garden – Horticulture Assistant](#)
[North Carolina Botanical Garden – Shared Garden Assistant](#)
[Piedmont Wildlife Center – Environmental Education Assistant](#)
[SEAWIND Farm – Social Care Farming Intern](#)

Internship Listing According to work environment in response to COVID-19

(updated Jan. 12, 2021)

This list will include the primary designation of the work environment, more notes may be included with the full position description.

All virtual/remote work

[Carolina Higher Education Opportunity Programs – CHEOP Intern](#)

[Child Care Services Association – Communications Intern](#)

[Compass Center – Domestic Violence Crisis Advocate](#)

[East Coast Greenway Alliance – Communications Intern](#)

In-person

[Carolina Meadows – Music & Memory/Community Outreach Intern](#)

[Community Empowerment Fund – CEF Summer Intern](#)

[North Carolina Botanical Garden – Horticulture Assistant](#)

[SEAWIND Farm – Social Care Farming Intern](#)

[Student U – Program Coordinator Intern](#)

[Piedmont Wildlife Center – Environmental Education Assistant](#)

[Triangle Day School – Summer Programs Intern](#)

[Charles House Association – Program Intern](#)

[Marbles Kids Museum – Summer Camps Intern](#)

Hybrid of in-person and remote

[Carolina Friends School – Summer Programs Intern](#)

[Durham Academy Summer Programs – Scholarships Intern](#)

[Durham Academy Summer Programs – Communications Intern](#)

[Durham Arts Council – CenterFest Assistant](#)

[Durham Public Schools Hub Farm – Environmental Education Assistant](#)

[Student Action with Farmworkers – Into the Fields Intern](#)

[Triangle Ultimate – Operations and Communications Intern](#)

[Edible Campus UNC - *Part-time Garden Assistant](#)

[North Carolina Botanical Garden – Shared Garden Assistant](#)

[Grow to Life – Programming and Grant Writing Intern](#)

[NC General Assembly – Legislative Intern for Sen. Valerie Foushee](#)

[Habitat for Humanity of Orange County – Community Development Intern](#)

[Kidzu Children’s Museum – Programming Intern](#)

[Ship Outreach and Community Center – Communications and Donor Relations](#)

[NC Therapeutic Riding Center – Programming Intern](#)

[Central Carolina Community College – Bridge Program Coordinator](#)

[Central Carolina Community College – Internships Coordinator](#)

[Triangle Nonprofit and Volunteer Leadership Center – Student Leadership Summer Programs Intern](#)

Carolina Friends School – Summer Programs Assistant Durham, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 5/17/21 – 8/6/21

Transportation: Car needed

Website: <https://www.cfsnc.org/cfs-education/extended-learning/summer-programs>

Organization description: Carolina Friends School is a vibrant and inclusive learning community empowering students to think critically, creatively, and independently. We foster active exploration and quiet reflection, individual endeavor and collaborative engagement. Inspired by Quaker values — pursuit of truth, respect for all, peaceful resolution of conflict, simplicity, the call to service — we teach our children that it is possible to change the world. Extended Learning @ CFS is innovation hub for student, adult, and family enrichment and encompasses existing Extended Day (AfterHours) offerings and Summer Programs. CFS's 2019 Summer Programs will offer a range of opportunities for students age 4-18 for nine weeks, likely June 17 through August 16 (including July 4th). We aspire to provide programs that spark intellectual curiosity, encourage playful exploration, and help build character. At heart, this is a place of joy!

Internship details: The Intern will serve as part of the Summer Programs Leadership Team. They will work directly with Summer Programs Coordinator Ruthie Allen (a former APPLES Intern at CFS herself!), Director of Extended Learning Anthony L. Clay, and other members of the Team & CFS community members. Two primary responsibilities:

- 1) Direct work with children/youth. Depending on the Intern's abilities/interests and our staffing needs, they could work with students ages 4-18.
- 2) Planning, organization, & communications work as a Leadership Team member. This could include teacher/student/family engagement and communications, teacher support, simple database work, photography/videography, marketing/communications, and lots of problem-solving. No day looks like the one before!

Of course, the intern's health and safety amidst the COVID-19 pandemic will be prioritized.

Relevant coursework and skills: Directly relevant majors include (but are in no way limited to) education, communications/marketing, psychology, and human development and family studies. Students studying recreation and leisure studies, English, public policy, dramatic arts, cultural studies, social and economic justice, media and journalism, or religious studies will likely also have relevant skills. Essentially, we'd love an organized individual who will have fun working with children and can contribute to the daily operations of this good-sized program, serving close to 900 students and 100+ paid and volunteer staff (from instructors to teenage Counselors-In-Training) in Summer Programs. The APPLES Intern should be able to relate to children of different ages. A sense of humor, playfulness, and energy are expectations, and we welcome contributions to an entrepreneurial, innovation-minded, and justice-minded vision. CFS has 126 acres of woodlands, pasture, and stream, so it's a plus if an intern likes the outdoors!

COVID Work Environment: Planning to be in-person as health guidelines allow, but some work could be done virtually

Carolina Higher Education Opportunity Programs – Public Relations Intern Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Walk/bus

Dates (to be confirmed once intern is selected): 5/17/2021 – 8/6/2021

Website: <https://cheop.unc.edu/>

Organization description: Created in 2012, the Carolina Higher Education Opportunity Programs (CHEOP) office comprises the NC Health Careers Access Program (NC-HCAP) and TRiO programs (the Upward Bound Program and the McNair Scholars Program).

Through both NC-HCAP and TRiO programs, CHEOP promotes and maintains programs, activities, and services that facilitate access to college, graduate and Ph.D. programs, as well as health professional schools for individuals from historically underrepresented racial and ethnic minority groups, first generation status, and low-income backgrounds. The programs under CHEOP enhance participants' academic performance, retention, and personal and professional development to promote graduation in secondary and post-secondary education.

CHEOP works closely with other UNC campus offices and departments, faculty and staff, and with public schools, community based organizations, and other colleagues across the State of North Carolina.

Internship details: The CHEOP Public Relations Intern will work across our three programs (i.e. Upward Bound, McNair Scholars, NC Health Careers Access Program). She/he will help the CHEOP Team with the development of recruitment literature, interview current students to blog their experiences and/or post on our websites/social media platforms. The selected individual will be responsible for updating content on our web site, social media sites, and help us to explore other platforms that may benefit the organization. The selected individual will also be responsible for the coordination, layout, and dissemination of the CHEOP newsletter. Finally, the CHEOP Intern will assist our Upward Bound Team with the dissemination of UB TV. They may be asked to provide support with the recording of/editing of video content.

Relevant coursework and skills: Preference for a student with a public relations background, media production background. However, we are open if the hands-on skills, people skills, and overall fit align with our organizational needs. Students that are selected to interview, should be prepared to provide writing samples, and a portfolio of current work/web sites, etc.

COVID Work Environment: Virtual/remote work

Carolina Meadows – Music and Memory/Community Outreach Intern Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 5/20/2021 – 8/1/2021

Website: carolinameadows.org/

Organization description: Carolina Meadows' mission is to provide housing, health and wellness services and social opportunities for older adults in a financially secure community that respects individual dignity, encourages independence and promotes life-long learning.

Internship details: The intern will grow the Music and Memory program at different levels of care (skilled nursing, memory care, assisted living, independent living): interview residents and families to learn about resident music preferences, develop an individualized playlist for each resident, program iPods, MP3s, and other music devices, check chargers stored in residents' rooms, work with each resident to be sure the songs are agreeable and actively support residents in using their devices. The intern will be trained on communication with individuals with dementia. The intern will also support the implementation and growth of the Music and Memory program at other elder care facilities and the Council on Aging in Chatham County, and develop a plan to help grow the Music and Memory program in the area. Based on intern's interests and skills, intern may plan and deliver a music lesson or concert; work to get press for the program; develop a presentation for local service organizations/faith communities in Chatham County. Intern may need to adapt programs in Chatham County community to be virtual via Zoom calls if necessary due to health restrictions.

Relevant coursework and skills: Music, Gerontology, Psychology, Neuropsychology, Social Work, Recreational Therapy, Public Relations. The student's interest in working with older adults and enjoyment of music are more important than the major. In-person interview is required. If selected, background check, drug screen, TB test, and orientation are required to be cleared to begin work.

COVID Work Environment: Intern would need to be in-person

Central Carolina Community College – Bridge Program Coordinator Sanford, North Carolina

Number of intern positions: 1

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 6/7/2021 – 8/5/2021

Website: ccc.edu/ccp/summer-bridge/

Organization description: Central Carolina Community College (CCCC) designed a summer bridge program that will ease the transition for Central Carolina Works (CCW) students into higher education. The CCW Summer Bridge Program provides a seamless transition to college by exposing students to college resources early and by educating students on the "soft skills" crucial for success in higher education. Participants enroll in a one-credit hour course while being immersed in a fun and intensive learning environment that will give them an advantage heading into their full college experience.

Internship details: The Upward Bound programs at CCCC serve 180 low-income, first generation students from Harnett and Lee County high schools as they prepare for college. The Bridge Program Coordinator is responsible for managing a summer Bridge program for approximately 10 graduating seniors. This individual works directly with program staff to effectively manage all elements of the summer Bridge program, including overseeing student enrollment and success in credit-bearing college courses at CCCC and facilitating a College Success seminar to prepare students for their first year in college. The Bridge Program coordinator may provide supplemental instruction, coordinates tutoring as needed, documents all services and maintains accurate records, meets regularly with permanent staff to review student progress and discuss any problems, serves as a role model and mentor to students, assists with special events, travels on a cultural enrichment trip with students and staff, and enforces the rules and regulations of the program. Expected schedule is Monday - Thursday 32 hours per week for 8-10 weeks.

Relevant coursework and skills: Open to all majors, but education or STEM majors preferred. Education majors are preferred due to academic and student-centered focus of Bridge program; STEM majors are preferred due to the opportunity for students to be mentored by STEM majors. Through this position, students will demonstrate and strengthen skills in communication, program administration and leadership.

COVID Work Environment: TBD/Hybrid

Central Carolina Community College – Internship Coordinator Sanford, North Carolina

Number of intern positions: 1

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 6/7/2021 – 8/5/2021

Website: ccc.edu/trio/mathandscience/

Organization description: The Upward Bound Math and Science (UBMS) program strengthens the math and science skills of participating students. The program helps students recognize and develop their potential to excel in math and science and encourages them to pursue postsecondary degrees in math and science, and ultimately careers in the math and science profession.

Internship details: The Upward Bound (UB) program is designed to support low-income and first-generation high school students in their pursuit of college degrees. The UB programs at CCC serve 180 students from Harnett and Lee County high schools. The internship coordinators are responsible for managing a six-week summer internship program for approximately 40 rising high school seniors. The internship coordinators work with students to ensure a positive and productive internship experience, manages student progression through virtual career exploratory modules, makes site visits to all internship locations using a CCC college car if applicable, plans and facilitates a weekly evening College Admissions prep course for students, maintains accurate records, and meets regularly with permanent staff to review student progress and discuss any problems. The internship coordinators also serve as role models and mentors to students; assist with special events; assists with students on community service projects, virtual college visits and a cultural enrichment events; and enforce the rules and regulations of the program.

Relevant coursework and skills: Open to all majors. The position and organization may be a good match for those interested in Education or Social Justice, but students of other majors are also welcome to apply. Through this position, students will demonstrate and strengthen skills in communication, program administration and leadership.

COVID Work Environment: TBD/Hybrid

Charles House Association – Programming Intern Chapel Hill, North Carolina

Number of intern positions: 2

Transportation needed: Walk/Bike/Bus

Dates (to be confirmed once intern is selected): 5/15/2021 – 8/1/2021

Website: charleshouse.org/

Organization description: Charles House Association operates the Charles House Center for Community Eldercare to provide quality, personalized care to elders and respite for their caregiving families.

Internship details: The intern will gain valuable leadership and interpersonal skills while working hands on with older adults. The intern will be learning and working in both the adult day center (serving up to 40 people daily) and the eldercare home (with six residents). We will also do site visits in the community at site of the intern's choosing as well as three separate projects:

1. Life Stories
2. Participant or Resident Assessment
3. Directing a Program at the day center

These can be tailored to the intern's goals and interests.

Relevant coursework and skills: As long as there is an interest in working with older adults and those living with dementia there is no required or preferred major. Intern must be willing to learn and adaptable.

COVID Work Environment: In-person

Child Care Services Association – Communications Intern Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Walk/Bike/Bus

Dates (to be confirmed once intern is selected): 5/17/2021 – 8/13/2021

Website: <https://www.childcareservices.org/>

Organization description: Child Care Services Association (CCSA) works to ensure affordable, accessible, high quality childcare for all families through research, services, and advocacy. We are an association of groups, individuals and volunteers committed to supporting the right of young children and their families to have the best possible life.

Responsibilities:

- Work with the president and development & communications division on communications around strategic planning and events
- Evaluate and compile a decade of annual reports for two of CCSA's programs and create reports about each program's progress throughout the decade
- Create and curate personal stories about the impact of CCSA in the community through interviews, photography, videography, blogging, social media and more
- Create and curate content for organization-wide social media editorial calendar as well as monitor social media platforms
- Assist in digital awareness and fundraising campaigns
- Assist in the development and design of a new organization-wide brochure
- Assist in updating website through WordPress
- Assist with writing/editing content for newsletters, press releases, feature releases, blog posts, etc.
- Collaborate on design projects resulting in clear, engaging graphics and brand identity compliant communications. Projects may include branded collateral materials, video, direct mail pieces, website and social media graphics, posters, flyers, special event photos and other marketing materials as needed

Relevant coursework and skills: Undergraduate students majoring in Communications, Marketing, Public Relations, Advertising, Journalism, English, Business or any other related program.

COVID Work Environment: Virtual/remote work

Community Empowerment Fund – CEF Summer Intern Chapel Hill, North Carolina

Number of intern positions: 2

Transportation needed: Walk/Bike/Bus

Dates (to be confirmed once intern is selected): 5/24/2021 – 8/6/2021

Website: communityempowermentfund.org/

Organization description: The Community Empowerment Fund (CEF) is a student-powered nonprofit organization focused on enabling and sustaining transitions out of homelessness and poverty. Our approach combines relationship-based support with financial services that achieve equity. Our members are connected to a supportive community of volunteers and advocates to help them achieve their goals. We work with members to secure housing, gain employment and build savings to achieve financial security and sustain transitions out of poverty. We empower members to achieve their goals and develop student leaders. We are passionate about sustaining transitions out of homelessness and leverage the combined resources of amazing volunteers and collaborations across a wide spectrum to support each person uniquely and holistically.

Internship details: Key responsibilities include assisting with the Advocate Program (provide one-on-one support to individuals experiencing or at-risk of experiencing homelessness, working with clients on resume writing, job applications, finding and applying for affordable local housing, community resources, one-on-one financial coaching and identifying resources to share with staff and advocates. The intern will also spearhead a project designed collaboratively to match their interests and passions. Intern projects can be related to any of CEF's primary program areas, including: housing, income, matched savings, data collection, communications, and internal or external resource development. Summer interns will also participate fully as CEF staff members by attending weekly meetings with the Advocate Program Coordinator and the Member Services Coordinator, as well as participating in decision-making, problem-solving and resource development. The APPLES intern will be under the mentorship of the CEF Advocate Program Coordinator and will be supervised through weekly check-in meetings. CEF's operational structure is not rigid, and interns can expect an informal but passionate work environment. For the first two weeks, the intern will shadow CEF staff and gain one-on-one intensive experiential training about CEF's services and internal processes.

Relevant coursework and skills: All majors are welcome. Candidates must be comfortable working with Microsoft Office and have excellent interpersonal and communication skills to communicate complex concepts simply and effectively.

COVID Work Environment: In-person internship; some meetings might be virtual to minimize in-person time, but the majority will be in-person following COVID protocol

Compass Center for Women and Families – Domestic Violence Crisis Advocate Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Walk/Bike/Bus

Dates (to be confirmed once intern is selected): 5/15/2021 - 8/15/2021

Website: compassctr.org/

Organization description: Compass Center for Women and Families helps individuals and families prevent and end domestic violence and become self-sufficient while navigating their journey to self-sufficiency, safety and health. We provide domestic violence crisis services, career and financial education, assistance with legal resources and adolescent empowerment programs. We empower individuals and promote equal access to opportunity regardless of gender or economic status. We serve more than 5,000 clients each year with essential programs and services like career and financial education, legal resources and support groups, all open to the public. Compass Center is the only Orange County resource for comprehensive domestic violence crisis services. Compass Center is also connected to Chapel Hill-Carrboro City Schools, offering sexual health programming and empowerment programs related to safe relationships in middle school health classes.

Internship details: Domestic violence advocacy interns are the first contact that clients have when they come to Compass Center or call our 24-hour domestic violence hotline.

Responsibilities:

- Provide direct assistance in-person and over the phone to victims of domestic violence
- Provide crisis intervention, active listening, and emotional support to individuals and families experiencing interpersonal violence
- Advocate for clients working with other agencies, shelters and the court system
- Connect clients with community resources
- Assist clients in filling out domestic violence protective orders
- Arrange emergency hotel placement and assist clients in checking-in, when appropriate
- Keep accurate and appropriate documentation on client services and conduct follow-up and outreach when appropriate
- Assist in the maintenance of volunteer office, client counseling rooms, food pantry & kitchen
- Assist with administrative tasks and additional projects.

Relevant coursework and skills: No preferred majors/ academic programs. However, a **6-week training program is required prior to the start of the internship, Feb. 9-March 17.** Interested students should contact dvdirector@compassctr.org for information.

COVID Work Environment: Training is entirely remote. Right now we are planning on the position being remote. However, if with the vaccines it is safe to be in our building as the summer draws closer we may ask the intern to come in-person.

Durham Academy Summer Programs – Summer Communications Intern Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car/Bus

Dates (to be confirmed once intern is selected): 5/15/2021 - 8/15/2021

Website: <https://www.da.org/summer>

Organization description: Durham Academy aims to prepare children for a mission-driven life in which they engage in their community as happy, moral and productive citizens throughout the school year. At DA Summer, we work to continue that work throughout the summer — a time when we can also welcome children from all over our community to join in the fun and learning!

Responsibilities:

- Reports to Director of Summer Management
- Weekly emails/newsletters to parents copied on all emails from programs
- Help manage summer@da.org account and social media accounts
- Camp Brain/Thrive Upgrade
- Use Surveys and Thank Yous after sessions
- Lost and Found Communication with parents
- Supports Office Manager and all Leadership Team
- Helps manage Summer Inbox Pictures from Leads
- Takes pictures of camp in action

Relevant coursework and skills: Communication, Public Service, English, Education, Psychology

COVID Work Environment: Hybrid of in-person and remote

Durham Academy Summer Programs – Summer Scholarship Coordinator Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car/Bus

Dates (to be confirmed once intern is selected): 5/15/2021 - 8/15/2021

Website: <https://www.da.org/summer>

Organization description: Durham Academy aims to prepare children for a mission-driven life in which they engage in their community as happy, moral and productive citizens throughout the school year. At DA Summer, we work to continue that work throughout the summer — a time when we can also welcome children from all over our community to join in the fun and learning!

Internship details:

- Helping with issuing financial aid reports to Director of Summer
- Creating partnerships scholarship
- Use and promotion of Student U
- Coordination of financial aid process, financial aid application, financial aid interviews, financial aid support, and onboarding financial aid lunch management
- Check-ins with campers and their support team
- Adjustments to placement if needed

Relevant coursework and skills: Public Policy, Social Work, Psychology, Education

COVID Work Environment: Hybrid of in-person and remote

Durham Arts Council– CenterFest Arts Festival Assistant Durham, North Carolina

Number of intern positions: 2

Transportation needed: Car/Bus

Dates (to be confirmed once intern is selected): 6/10/2021 - 8/5/2021

Website: durhamarts.org/

Organization description: The Durham Arts Council (DAC) is a private nonprofit dedicated to supporting the arts in Durham and the Triangle region in North Carolina. They produce art with local artists and organizations, raise funds to support the arts in the community, run classes for a spectrum of age groups and make sure that art is accessible to *all* people regardless of their race, color, sex, creed, religion, ancestry, national origin, age, disability, gender preference, marital status or political affiliation.

Internship details: The interns will be responsible for specific aspects of the production of CenterFest, DAC's annual street arts festival, and the largest community festival in Durham

Responsibilities:

- Overseeing the application process for festival vendors, including visual artists, performers, food vendors and nonprofit organizations, answering questions, communicating regularly with applicants, preparing materials for selection meetings
- Corresponding with vendors once the selection process is complete, including contracts and confirmations
- Recruiting sponsors and volunteers and assisting with updating the website and implementing the marketing plan for the event.

Interns are expected to work independently within the DAC staff team. They are expected to communicate clearly and professionally with vendors, sponsors, the media and the general public. While we hope to conduct the festival in person in 2021 we may need to make adjustments to the intern responsibilities due to COVID-19.

Relevant coursework and skills: Since the interns will be working with more than 300 visual and performing artists, an interest in the visual and performing arts can be helpful, but it is not necessary. Experience in journalism, communications, marketing, community development, urban planning and economic development are all valuable in producing a festival with a large marketing component, many community sponsors and local businesses, and a downtown site that impacts the downtown merchants for months before and after the festival.

COVID Work Environment: Hybrid position, both in-person and remote

Durham Public Schools Hub Farm – Environmental Education Assistant Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car/Bus

Dates (to be confirmed once intern is selected): 5/14/2021 – 7/30/2021

Website: <https://www.thehubfarm.org/>

Organization description: The Hub Farm’s mission is to improve the academic achievement and well-being of students in Durham Public Schools through experiential outdoor learning. We engage students, teachers, and the greater Durham community in environmental stewardship, health and nutrition, and career development. Our diverse community network and strong institutional partnerships leverage the physical resources on the farm for the health and nutritional development of Durham’s students.

Internship details: The intern will assist staff and volunteers in facilitating environmental field trips and summer camp activities for students aged K-12. The intern will also assist staff in sustainable operation of the farm and property, including working in the garden and helping care for livestock. The intern will have the opportunity to attend meetings with staff, engage in networking with community partners, and participate in professional development activities.

Relevant coursework and skills: Applicants must be comfortable working in outdoor conditions and able to bend, crouch, lift, walk on uneven surfaces, and be active for several hours at a time. Preferred applicants will have experience in environmental education and interest in sustainable agriculture and experiential education. Spanish language is a bonus, but not required!

COVID Work Environment: Hybrid of in-person and remote. Intern will spend majority of time outside on the farm; possibility to work from home some afternoons during extreme heat.

East Coast Greenway Alliance – Communications Intern Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car/Bus

Dates (to be confirmed once intern is selected): 5/31/2021 – 7/31/2021

Website: greenway.org/

Organization description: The East Coast Greenway Alliance (ECGA) is the nonprofit organization spearheading East Coast Greenway (ECG) development. Based in Durham, North Carolina, the ECGA employs field staff in each of its four regions. The Alliance promotes the vision for connecting local trails into a continuous route, provides strategic assistance for states, counties and municipalities that build local trail sections, officially designates trails as part of the ECG trail system, posts signage and makes maps and guides to facilitate use of the Greenway.

Internship details: The intern will assist the communications manager with a variety of projects including writing and editing, website and email database updates, marketing collateral, photo research, and event and social media support. We can tailor some of the work to intern's particular interests and/or strengths.

Relevant coursework and skills: Journalism, public relations, communications, marketing

COVID Work Environment: Virtual/remote as of now – may reassess closer to summer and the position could be hybrid.

Edible Campus UNC – *Part-time Edible Campus Garden Assistant Chapel Hill, North Carolina

Number of intern positions: 2

Transportation needed: Walk/Bike/Bus

Dates (to be confirmed once intern is selected): 5/31/2021 – 8/6/2021

Website: <https://ncbg.unc.edu/outreach/edible-campus-unc/>

Organization description: Edible Campus UNC is a program of the North Carolina Botanical Garden that creates working landscapes across UNC-Chapel Hill to facilitate campus community engagement in topics of food and agriculture sustainability. There are eleven (and counting!) garden beds across campus that have been converted to incorporate edible, medicinal, and pollinator-friendly plants—free for passersby to pick! These gardens demonstrate an alternative approach to landscape design and re-connect the individuals with the food growing process.

Responsibilities:

- Ensure the horticultural maintenance of the Edible Campus gardens
- Coordinate student volunteers - Lead student workdays and special events
- Assist with Edible Campus outreach and education projects
- Many hours on your feet, and a flexible schedule
- Maintain UNC student and community partnership
- Eagerness to learn about growing edible, medicinal and pollinator plants

Relevant coursework and skills: No major requirements. An eagerness to learn is most important

**Please note: this is a part-time position to offer additional support during COVID-19. This role will not fulfill the total 320 hours. Students will still receive course credit, but will work less hours and receive a smaller stipend of \$1,500.*

COVID Work Environment: Hybrid of in-person and remote

Grow to Life – Programming and Grant Writing Intern Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 5/31/2021 – 8/6/2021

Website: <http://www.growtolife.org>

Organization description: Grow to Life operates complimentary food distributions benefiting the citizens of Chapel Hill and surrounding areas. We operate as a short-term food pantry providing groceries routinely to people in need of emergency food. In addition, Grow to Life delivers food and supplies to families in need at other times. By providing hunger relief in a friendly non-judgmental manner, we desire to work in harmony for the good of all. Additionally, we offer community youth and elderly classes in gardening, art, and jewelry crafting.

Internship details: The intern's duties would include the following:

- Provides administrative support such as data entry, filing, etc.
- Research and write grants
- Completes operational requirements by scheduling and assigning administrative projects
- Planning and participation in fundraising activities
- Exhibits polite and professional communication via phone, e-mail, and mail
- Supports team by performing tasks related to organization and strong communication
- Helps to maintain and upkeep garden spaces
- Aids in teaching youth about the gardening process
- Provides information by answering questions and requests from community members
- Assist with coordinating food distributions
- Helps to maintain website
- Produces Social Media content

Relevant coursework and skills: Nonprofit and grant writing experience would be helpful but not required. Farming or gardening experience would also be helpful. Intern should be able to be self-directed in tasks. Use of Microsoft Office expected.

COVID Work Environment: Hybrid of in-person and remote work

Kidzu Children's Museum – Museum Intern

Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Walk/Bike/Bus

Dates (to be confirmed once intern is selected): 5/31/2021 – 8/6/2021

Website: kidzuchildrensmuseum.org/

Organization description: Kidzu Children's Museum is a hands-on museum dedicated to inspiring young children and the adults in their lives to learn through purposeful play.

Internship details: Kidzu seeks an intern to plan, develop and facilitate museum programs and operations. This internship includes hands-on, professional experience both behind the scenes and on the front-line working with both children and adults. The goal for this internship is to give a well-rounded understanding of how a mid-sized children's museum functions from day-to-day and to provide experience working within the fabric of a long term strategic plan. The intern will work within all areas of the museum including operations, development, programs and exhibits, but with a larger focus on programming. Our ideal intern will have past experience working with children, have confidence in front of small to medium sized groups, and have a passion for fun and learning.

Relevant coursework and skills: The best candidates will be those looking for careers in the museum industry, nonprofit management, education and education administration. The intern should have excellent interpersonal and written communication skills, strong organizational and research skills, be able to work both within a small team and be self-directed and motivated.

COVID Work Environment: Hybrid of in-person and remote - As of this moment, Kidzu is hard at work trying to build a safe and distanced experience for campers, visitors and members over the summer. We are making plans for an extremely modified version of camps and admissions at this time. While we remain hopeful that interns will be able to work in-person with children and families at least part of the time, we do not intend to ask anyone to do so outside the bounds of their comfort or safety. Kidzu takes the safety of ALL staff and visitors very seriously and we will work with interns in the manner that makes them most comfortable. While we plan to open slowly, we remain flexible. The ideal situation would be at least some floor-time, but we are also continuing to build robust projects and programs that can be fully contributed to in a remote fashion.

Habitat for Humanity of Orange County – Community Development Intern Chapel Hill, North Carolina

Number of intern positions: 1

Dates (to be confirmed once intern is selected): 5/24/2021 – 8/6/2021

Transportation: Car needed

Website: <https://www.orangehabitat.org/>

Organization description: Habitat for Humanity partners with families to create better, healthier, more financially stable lives. With our help, Habitat homeowners achieve the strength, stability, and independence they need to build a better future for themselves and their families. Through the use of volunteer labor and donations of money and materials, Habitat builds homes for families in need. Homes are sold with zero percent interest mortgages. Homeowners make monthly payments, which are set at 30% or less of their income, making homeownership an affordable reality. In addition to building new homes, Habitat also partners with families who live in non-Habitat homes to assist them in making repairs to their homes, such as exterior painting, siding repairs, or cleaning, repairing, or installing ramps and handrails, etc. By offering repairs as well as new construction, Habitat ensures the most cost-efficient means of providing affordable and safe homes. Habitat for Humanity is a private nonprofit organization that is funded through the generosity of local individuals, businesses, faith organizations, and foundations. Since 1984, Habitat for Humanity of Orange County has served over 260 families.

Internship details: The Community Development Intern will work with the Community Development Manager and Homeowner Services Department to implement Habitat's Neighborhood Revitalization efforts. The intern will partner with Habitat homeowners, focus neighborhood residents, and community partners to help ensure that Habitat's work — from home preservation to community gardens, from new home construction to financial education — contributes to the fabric of the neighborhood and makes it a thriving place to call home. The intern will provide support to focus neighborhood residents on new and existing community initiatives including homeowner newsletters, community workshops, beautification projects, and advocacy work. The intern will work to expand outreach and engagement within these neighborhoods, develop community partnerships and referral pathways, and otherwise provide assistance to residents' needs and goals.

Relevant coursework and skills: No specific majors required. Experience in communications, community development, or program evaluation a plus.

COVID Work Environment: Hybrid of in-person and remote

Marbles Kids Museum – Summer Camps Intern Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 5/4/20 – 8/28/20

Website: marbleskidsmuseum.org/

Organization description: At Marbles Kids Museum, children are encouraged to use their marbles (their brains) - learning new things through imagination, discovery and play. The organization's values are:

- **Ready Set Learn.** Play builds intellectual, social and emotional skill for success in learning and in life.
- **Be Healthy Be Active.** Play promotes physical development and good health.
- **Create Innovate.** Play encourages imagination, creativity and self-expression.
- **Explore Experiment.** Play leads to discovery and kindles curiosity.
- **Connect.** Play teaches cooperation and collaboration, strengthens families and unites our community.

Internship details: Marbles Kids Museum has an internship on the Play Programs Team. The summer camp intern will assist museum staff with the set up and delivery of camps program and learning activities. Duties include assisting with program delivery, preparing and managing program materials, program set-up, assisting with program development. As time allows, assisting with other museum programs and events. The intern will learn not only about the structure and function of Marbles, a nonprofit, but also the impact of play on the cognitive and social development of young children.

Relevant coursework and skills: A major in education or communication is preferred but not required. Strong presentation and public speaking skills, a commitment to customer service, strong multi-tasking and communication skills, ability to be both a self-starter and a team player and willingness to work with middle school and elementary-age children in large groups are preferred.

COVID Work Environment: In-person

NC Botanical Garden – Garden Assistant (multiple campus sites) Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Walk/Bike/Bus

Dates (to be confirmed once intern is selected): 5/31/2021 – 8/6/2021

Website: <https://ncbg.unc.edu/>

Organization description: **Edible Campus UNC** is a program of the North Carolina Botanical Garden that creates working landscapes across UNC-Chapel Hill to facilitate campus community engagement in topics of food and agriculture sustainability. There are eleven (and counting!) garden beds across campus that have been converted to incorporate edible, medicinal, and pollinator-friendly plants—free for passersby to pick! These gardens demonstrate an alternative approach to landscape design and re-connect the individuals with the food growing process. The **Coker Arboretum** is located at Cameron Ave. and Raleigh St. and includes 5-acres of wildflowers, walking paths, and open lawns. The **Carolina Community Garden** is an engagement program of NCBG. The CCG aims to grow vegetables and fruit so that all employees have access to fresh sustainably grown produce through the shared efforts of staff, students, faculty, and local residents and to serve as a learning community for developing gardening skills, healthy living, social responsibility, and interdisciplinary academic pursuits.

Responsibilities: Intern will work with all three sites to assist in garden and landscape management. Activities will include harvesting, weeding, watering, pruning, planting, and other plant related maintenance. Intern will also be assisting with workdays which will involve interacting and possibly leading volunteers in activities. Position may also include light data collection and sign upkeep as needed. The intern will greatly help in the operation of all three organizations by providing critical help during the summer, a time of vigorous plant activity and low student volunteer participation. This is a great opportunity for someone to get a comprehensive introduction to several different landscape management strategies.

Relevant coursework and skills: Any - an interest in plants and an eagerness to learn are all that is required

COVID Work Environment: Hybrid of in-person and remote

North Carolina Botanical Garden –Horticulture Intern Chapel Hill, North Carolina

Number of intern positions: 1

Transportation needed: Walk/Bike/Bus

Dates (to be confirmed once intern is selected): 5/24/2021 – 7/26/2021

Website: ncbg.unc.edu/

Organization description: The North Carolina Botanical Garden is part of The University of North Carolina at Chapel Hill. We further the University's mission of teaching, research and public service through our mission: "To inspire understanding, appreciation and conservation of plants and to advance a sustainable relationship between people and nature."

Internship details: This internship will support the Horticulture department at NCBG by assisting with the maintenance and development of plant collections and landscapes. The intern will also assist the nursery staff with southeastern native plant propagation, care for plants in our nursery, and duties relating to our plant sale area. This is physical, outdoor work and is often performed in hot, buggy conditions. Common tasks include weeding, watering, mulching, maintaining paths and hardscape elements, repotting, mixing growing medium, washing pots, and participating in larger renovation projects that include plant removal and installation. The primary goal of this position is to support the mission of the Garden by assisting in the maintenance of landscapes. A secondary but important goal is to learn about sustainable gardening methods and about the southeastern flora.

Relevant coursework and skills: There are no preferred majors but internships are often filled by students in Environmental Studies, Environmental Science, or Biology. This internship would be most beneficial to a student interested in conservation, horticulture, or botany.

COVID Work Environment: All in-person

North Carolina General Assembly – Legislative Intern with Senator Valerie Foushee Raleigh, NC

Number of intern positions: 1

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 5/15/2021 – 7/31/2021

Website: www.ncleg.net

Organization description: There are three branches of government in the State of North Carolina – Executive, Judicial, and Legislative. The legislative branch of North Carolina’s government is the North Carolina General Assembly (NCGA). The NCGA enacts state-wide and local laws and establishes rules and regulations governing the conduct of the people. The NCGA consists of two chambers: the Senate and the House of Representatives.

Internship details: The intern will work to support the Senator or Representative they are placed with. Duties may include assisting with creating and distributing communication materials, writing articles, and researching bills. Interns will attend committee meetings, chamber sessions and constituent meetings as requested. They will also assist with answering phones, taking messages, responding to correspondence and greeting guests to the legislators’ office.

Relevant coursework and skills: Strong writing and communication skills, sound judgement, interest in politics and public policy.

COVID Work Environment: Hybrid of in-person and remote

This internship is made possible by the generous contributions of Dr. Jesse L. White, Jr.

North Carolina Therapeutic Riding Center – Summer Camp Intern Mebane, NC

Number of intern positions: 1

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 5/15/2021 – 7/31/2021

Website: <https://www.nctrcriders.org/>

Organization description: The North Carolina Therapeutic Riding Center (NCTRC) empowers children and adults with physical, mental, emotional and social challenges to create more active, healthy and fulfilling lives through equine assisted activities and therapies. NCTRC will be a transformative center where participants maximize their potential through high quality equine centered activities and therapies. We will objectively measure benefits, collaborate with leading teaching and research centers, and build sustainable support to achieve continued growth.

Internship details: Our internships are somewhat flexible depending on student interests and talents. Primarily we are looking for interns who will assist staff with fundraising, social media, volunteer management, office management and horse-centered programming. Horse experience is not needed! This is a great opportunity to gain experience in all aspects of a nonprofit.

Relevant coursework and skills: All majors welcome

COVID Work Environment: Hybrid of in-person and remote – we expect the role to be primarily in-person, but not sure yet.

Piedmont Wildlife Center – Outdoor Education Intern Durham, North Carolina

Number of intern positions: 2

Dates (to be confirmed once intern is selected): 5/15/2021 – 7/31/2021

Transportation: Car needed

Website: piedmontwildlifecenter.org/

Organization description: The Piedmont Wildlife Center seeks to inspire people to develop a positive lifelong connection with nature and encourages active engagement in conservation. PWC offers a community oriented approach to nature education, leadership development and conservation science through children’s programs, field trips and day camps, teen backpacking trips and camps and adult education programs.

Internship details: Assist Lead and Support counselors in delivering afterschool, homeschool and/or day camp programs using our teaching philosophies of Nature Mentoring to connect children to nature and community, through plant and animal discoveries and identification, awareness and survival skills, and nurturing their sense of wonder with the natural world. Help track students' progress, lead games and nature activities. Develop an activity or tool as a project alongside the actual teaching

Relevant coursework and skills: Environmental science education, elementary education, and/or outdoor leadership; Biology or other earth sciences.

COVID Work Environment: In-person

SEAWIND Farm – Social Care Farming Intern Mebane, North Carolina

Number of intern positions: 1

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 5/15/2021 – 8/1/2021

Website: <https://www.facebook.com/seawindfarm/>

Organization description: Seawind Farm is a social care farming enterprise in Mebane. Seawind empowers participants with intellectual/developmental disabilities by teaching farming skills.

Internship details: The intern will work with the Farm Manager to create activities for participants with intellectual/developmental disabilities on the farm. These might include actual planting, watering, weeding, harvesting of fruits, vegetables, herbs or flowers. Other tasks might involve landscaping or maintenance tasks around the property. Making crafts from items grown on the farm is also possible. The intern would get to know the interests and abilities (as well as dislikes and challenges) of each participant in order to help tailor the task/activity for that person. The intern would participate in documenting each participant's activities and evaluating each session to improve the experience/effectiveness, etc. Documentation tasks could also include obtaining photo/video releases from participants or their guardian and using images to create social media content with the goal of increasing awareness of SEAWIND's mission and awareness of Social Care Farming more generally. If the intern has videography experience, it would be ideal to create a short video that was shareable for these purposes by the end of the internship.

Relevant coursework and skills: The intern will bring a youthful energy and fresh ideas for how to engage our participants. As our participants are currently primarily young adults, the "near-peer" intern will be a great model for appropriate social interactions, communication and pride in a job well done. They can also demonstrate perseverance and problem-solving which is often much needed by participants. Their perspective on ways to document and publicize our mission of providing a supportive and therapeutic environment for these individuals could be key to gaining a social media presence and making more potential participants aware of SEAWIND.

COVID Work Environment: In-person: While it is anticipated to be primarily in-person, it will be largely outdoors. And there can be a component of working to improve our Social Media visibility/messaging, which could be done remotely.

Ship Outreach and Community Center – Communications and Donor Relations Intern

Raleigh, North Carolina

Number of intern positions: 1

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 5/15/2021 – 8/1/2021

Website: <https://www.shipoutreach.org/>

Organization description: Founded in 2010, Ship Community Outreach serves downtown Raleigh, North Carolina and the surrounding communities with a focus on food insecurity, poverty alleviation, crime prevention, healthy living, employment readiness, and life skills training. We have a unique calling to serve underserved populations in Southeast Raleigh since 2001. Over the years, we have earned the trust of the community and have a reputation of selflessly and lovingly serving our neighbors.

Internship details: Create Communication tools connecting our champions and supporters to our mission. Write a monthly newsletter which communicates success stories, needs and service and giving opportunities. Weekly social media posts with stories of clients helped through our outreaches, grocery store and fitness center. Grow our Instagram and Twitter presence. Update / Create new brochure highlighting our initiatives. Update Annual Report, highlighting this year's initiatives, progress and financials (provided.) Write and submit News Releases. Create surveys to determine our effectiveness and help to create metrics to measure our success in each of our initiatives. Assist in planning fundraising virtually or if possible, through events. Write/Review Grant requests. Implement new CRM using Salesforce or other platform to streamline our donor/client communication. Assist in implementation of new Point of Sale system in Grocery store. Attend Community Days once per month to work with volunteers to serve the community.

Relevant coursework and skills: Communications, Media and Journalism majors preferred

COVID Work Environment: Hybrid of in-person and remote; most of our work will be virtual but there will be opportunities for our intern to work in the community as they are comfortable.

Student Action with Farmworkers (SAF) – Into the Fields Intern Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car – Intern will be placed at a site outside of Durham

Dates (to be confirmed once intern is selected): 5/15/2021 – 8/1/2021

Website: saf-unite.org/

Organization description: Student Action with Farmworkers works with farmworkers, students and advocates in the southeast and nationwide to create a more just agricultural system. Since 1992, we have engaged thousands of students, farmworker youth and community members in the farmworker movement.

Internship details: Complete 35-40 hours of volunteer work per week. Participate in the entire program from May 31-August 19, 2021. Write 3 guided writings/blogs. Complete a documentary or theater project. Be willing to drive/ travel long distances to trainings and to outreach to farmworkers (1-4 hours/day, 2-5 days/week). Note: Most interns live & work in rural agricultural areas in the Southeast we place interns at an organization based on their skills & interests. All placements consist of at least 50% office work as well as some outreach to farmworkers, their children, or meat processing workers. Placement types include Legal Assistance positions, Health Agency positions, Migrant Education positions, Lobbying positions, Community Organizing positions and Union/Labor Organizing positions. Detailed info available at: <http://saf-unite.org/content/itf-applicant-information>

Relevant coursework and skills: Spanish proficiency.

COVID Work Environment: Hybrid - Students will do the first week-long training with us virtually and do most of their on the ground work in-person, but this can be discussed further.

Student U – Summer Academy Teacher Durham, North Carolina

Number of intern positions: 2

Transportation needed: Car needed

Dates (to be confirmed once intern is selected): 5/15/2021 – 8/1/2021

Website: <http://studentudurham.org/>

Organization description: Student U is a college-access organization that believes all students in Durham have the ability to succeed. In order to make this dream a reality, Student U creates a pipeline of services to support students through middle school, high school and college. By providing direct services during out of school time in the summer and after-school, and advocating for students and families within schools, we ensure that our students develop the academic skills and personal well-being needed to beat the statistics and succeed in college.

Internship details: The Program Coordinator Intern will work closely with the Student U Program Coordinators to plan, prepare and implement the Summer Academy Program. The Program Coordinator Intern will meet with the Program Coordinators to plan for upcoming events, plan program-wide summer events, and assist with providing support with the day-to-day logistics of the summer academy programming. The ideal candidate for this role will have experience working with youth, planning and coordinating youth programs, and a belief in Student U's mission and values.

- Participate in the planning and implementation of Summer Academy Student U-wide events (ex. Student Orientation, Celebration, Parent Nights, etc) (in-person/virtual)
 - Track daily attendance and report absences to Program Coordinators (in-person)
 - Provide additional supervision throughout the day (in-person)
 - Manage daily program announcements for summer academy teachers (in-person/virtual)
 - Coordinate logistics of events (ex. Career Day, Olympic Day, Share Day, etc) (in-person/virtual)
- *As we plan for our Summer Academy Program 2021, we will be taking CDC safety precautions into consideration. Summer academy may occur virtually.

Relevant coursework and skills: All majors/academic programs are welcome to apply to Student U.

COVID Work Environment: In-person

The Triangle Nonprofit & Volunteer Leadership Center – Student Leadership Summer Programs Intern Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car/Bus

Dates (to be confirmed once intern is selected): 5/15/2021 – 8/1/2021

Website: thevolunteercenter.org/tp42/default.asp?ID=139710

Organization description: Through our work we strive to:

- Strengthen nonprofits and the impact they have in our communities,
- Motivate volunteers,
- Provide leadership and civic engagement opportunities for students, and
- Coordinate direct human service projects for the Department of Social Services.

Internship details: Serve as the central coordinator for our Summer Student Leadership Programs, main responsibilities include:

1. IMPACT Camp Advisor (Leadership/Service Camp). Students visit a different nonprofit each day to learn about community needs (ex. Environment/poverty). After learning about the work of the nonprofit, they participate in hands-on service projects. Responsibilities include: finalize curriculum, secure service sites, create team-building activities, lead social justice issue discussions, assign volunteers, serve as Onsite Coordinator.
2. Civic Engagement Leadership Institute (CELI) Advisor. CELI is a deep dive into understanding the root causes of community needs. Students hear from community leaders and get practical leadership skills culminating with a Capstone Project presented to community judges (think Shark Tank). Responsibilities include: Program marketing, finalize curriculum, schedule nonprofit/community speakers on relevant topics, assist students in developing Capstone project addressing a community need, work with project judges, secure service sites, team-building, assign volunteers and serve as Onsite Coordinator.
3. Assist with Award Program (if time permits).

Relevant coursework and skills: There is no required major/academic program. Due to the nature of the internship, candidates should be comfortable with interpersonal communications on various levels (clients/students/executives). Interns interested in youth development/leadership, civic-community building, communications/marketing, social justice issues or psychology/sociology are appropriate as well as other programs.

COVID Work Environment: TBD/Hybrid

Triangle Day School – Summer Programs Intern Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car/Bus

Dates (to be confirmed once intern is selected): 5/15/2021 – 8/1/2021

Website: <https://triangledayschool.org/>

Organization description: As a warm and welcoming community devoted to academic excellence, Triangle Day School ignites intellectual curiosity, fosters compassion and integrity, and nurtures creativity, inspiring confidence in each student to lead a life of purpose.

Internship details: The intern can assist teachers in week-long courses where they share their experience or expertise (in the visual/performing arts, sports, technology, culinary arts, leadership, etc.) and gain exposure to varied pedagogies, age groups and subject matter. Once comfortable, the intern may take the lead in facilitating courses. In addition or instead, an intern could work with the leadership team overseeing our operations. Areas of opportunity, depending on individual strengths and interests, might include teacher/student support in and out of the classroom, parent engagement, database work, photography/videography, marketing/communications and general problem solving. The intern should be able to relate to children of different ages or at least be open to work with varied ages. A sense of humor, playfulness and energy are expectations, and we welcome contributions to an entrepreneurial, innovative vision. We generally can be flexible in scheduling eight to nine weeks of work (June 15 - Aug. 7) depending on the student's availability.

Relevant coursework and skills: Education, sociology, psychology, recreation and leisure studies, marketing/communications, business administration, and Art majors are welcome. The intern will acquire skills and experience related to their individual major. We welcome an individual who enjoys working with children of different ages. An education major could learn classroom management skills, teaching methods and curriculum, and broaden their knowledge of education. An intern in another major could contribute to the daily operations, serving more than 300 students and 30 paid and volunteer staff from instructors and counselors-in-training.

COVID Work Environment: In-person

Triangle Ultimate – Operations and Communications Intern Durham, North Carolina

Number of intern positions: 1

Transportation needed: Car/Bus

Dates (to be confirmed once intern is selected): 5/15/2021 – 8/1/2021

Website: <https://www.triangleultimate.org/>

Organization description: Triangle Ultimate's mission is to collaboratively build a community emphasizing accessibility, relationships, and engagement through learning, playing, and teaching the sport of Ultimate in the Triangle region of North Carolina.

Internship details: This position would help coordinate on-site programming for Triangle Ultimate leagues, camps, tournaments, and events. This would involve scheduling, communication, volunteer management, and customer service. In addition, the Intern will help create visual and written content for and about Triangle Ultimate programs and activities to increase communication, awareness, and engagement for Triangle Ultimate. This creation of content would include, but not be limited to, social media, photos, video, written recaps, and participant/volunteer testimonials.

Relevant coursework and skills: Communications, PR, event planning, recreation management, etc.

COVID Work Environment: Hybrid position and all in-person work will be on-site outdoors programming with social distancing