

APPLES

Service-Learning

INTERNSHIPS



SUMMER 2023

A Letter from the Internships co-chairs

Greetings,

On behalf of the APPLES Service-Learning program and the Carolina Center for Public Service, we extend our deepest gratitude to you for your shared interest in public service and commitment to community engagement, especially amidst this pandemic.

This packet details an updated list of the available APPLES internship positions for Summer 2023. The organizations cover a spectrum of professional development opportunities offered to UNC-CH students, including communications, marketing, event planning, fundraising, program development and teaching. Each APPLES internship position offers students one-of-a-kind, developmental experiences in areas of education, public policy, journalism, public relations, advertising, business, psychology, sociology and many more.

All of the internship opportunities are designed for students to gain professional experience. APPLES interns agree to complete up to 320 hours of work, receive a \$4,000 stipend, and enroll in a one-credit hour service-learning course in the Spring semester through UNC's School of Social Work and Carolina Courses Online.

As former interns, we can personally attest to the power of the APPLES internship program. Through sustained partnerships, APPLES and its community organizations provide mutually beneficial relationships that enhance both student learning and community partner success. While students receive a stipend and course credit, their contributions assist with projects that uphold the mission and values of the community partners. Together, this dynamic relationship creates a unique and impactful internship experience.

We encourage you to use this packet as a resource — a survey of all of your options. Information about each internship site and the respective position description is detailed in this packet. Should you have additional questions, be sure to reference the APPLES [website](#) or [contact](#) APPLES.

Applications are due Monday, February 6, 2023.

Thank you for your interest in APPLES Service-Learning Internships and your commitment to public service and the community. We wish you the best of luck. Stay well.

Sincerely,

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APPLES Internship Co-Chairs

ccps.unc.edu/apples/service-learning-internships



Available Internships

Organization	Position
Carolina Friends School, Extended Learning Office (Summer Programs)	Extended Day Coordinator, Intern Coordinator
Triangle Ultimate	Summer Operations Coordinator
FLIP National	Chapter Establishment & Development Fellow, Finance Fellow, Technology Fellow
Central Carolina Community	Internship Coordinator
North Carolina Botanical Gardens	Summer Intern

Carolina Friends School, Extended Learning Office (Summer Programs)

Durham, North Carolina

Intern positions: Extended Day Coordinator (1), Intern Coordinator (1)

Transportation needed: Car needed

Website: <https://www.cfsnc.org/extended-learning/summer-programs>

Organization description: Carolina Friends School is a preK–12 co-ed day school inspired by Quaker values, committed to excellence in all we do. We believe the best education amplifies a child's curiosity, courage and creative thinking.

Internship details: **Extended Day Coordinator-** this role will be in charge of organizing our high school and college age interns as workers for our summer Extended Day program and overseeing care of children from the end of the camp day at 3:00 pm until 5:45 pm when the program ends.

CIT/Intern Coordinator- this role will be in charge of scheduling, placing, and overseeing our robust group of high school and college age CITs and Interns. This coordinator will collect camp preferences and applications, place CITs/Interns in camps appropriate to their age and interests, and lead morning meeting for the CITs/Interns each morning. They will serve as a resource (along with the rest of the leadership team) for CITs/Interns who have questions or need feedback on their performance, and also be a listening ear for them.

Triangle Ultimate

Triangle region, North Carolina

Intern positions: Summer Operations Coordinator (1)

Transportation needed: Car needed

Website: <https://www.triangleultimate.org/>

Organization description: Since 1990, Triangle Ultimate has existed to build, grow, and sustain a happy, healthy, and thriving community for people in the Triangle region of North Carolina through the sport of Ultimate Frisbee. We achieved non-profit status in 1998.

Internship details: This position would help coordinate on-site programming for Triangle Ultimate's summer camps, leagues, and events. This would involve scheduling, communication, volunteer management, and customer service. In addition, the Intern will help create visual and written content for and about Triangle Ultimate programs and activities to increase communication, awareness, and engagement for Triangle Ultimate. This creation of content would include, but not be limited to, social media, photos, videos, written recaps, and participant/volunteer testimonials.

Flip National

Intern positions: Chapter Establishment & Development Fellow (1), Finance Fellow (1), Technology Fellow (1)

Transportation needed: No car needed

Website: <https://www.flipnational.org/>

Organization description: FLIP National is a 501(c)(3) nonprofit established in 2015 to promote equal opportunity for first-generation and low-income students in institutions of higher learning. We aim to establish campus-based chapters and promote collaboration among institutions in addressing issues that first-generation and low-income students face.

We have earmarked seven “Target Areas” namely: Food Insecurity, Student Homelessness, Academic Development, Student Wellness & Community Building, Financial Support, Professional Development and Awareness & Visibility. This organization hopes to raise awareness about the issues that hamper the academic success and well-being of FGLI students and pursue sustainable solutions through the establishment of initiatives and advocacy for policy change.

Internship details: **Chapter Establishment & Development Fellow:**

- Meeting with prospective chapters to discuss becoming a FLIP National chapter
- Meeting with current chapters to touch base with them about how to grow their organizations
- Working with current chapters to identify issues that exist on their campuses that they would like to address, crafting & implementing solutions to those issues in collaboration with our chapters
- Helping current chapters to plan for next academic year
- Helping with strategic planning for next academic year for FLIP National
- Assisting with cross collaboration projects across teams within the fellowship

Finance Fellow:

- Conducting grant research to find sources of fundraising for the organization
- Developing fundraising strategies for the organization
- Writing grant proposals to secure funding for the organization
- Preparing financial statements to help keep track of what funds come into & go out of the organization
- Engaging in correspondence to help cultivate relationship between our organization and potential funders
- Developing & implementing donor management & donor retention systems

Technology Fellow:

- Revamping, updating & performing maintenance on FLIP National's website
- Working with FLIP National chapters to build websites for chapters that desire to build one
- Building apps for FGLI conferences

- Crafting surveys aimed at collecting student-centered data on FGLI students
- Doing data analysis on data collected

Central Carolina Community College North Carolina

Intern positions: Internship Coordinator (1)

Transportation needed: Car needed

Website: <https://www.cccc.edu/>

Organization description: Central Carolina Community College is a public two-year college serving, primarily, residents of Chatham, Harnett, and Lee counties. It is a member of the North Carolina Community College System and accredited by the Southern Association of Colleges and Schools.

Internship details: Internship Coordinator:

1. Maintain accurate and up to date records of the student participation in the Upward Bound Internship Program and College Prep Seminar. Plan ahead to outline the college seminars and prepare how to discuss the topic at hand in advance.
2. Communicate efficiently to supervisors about students' progress in internships, turning in times sheets, reflection papers, and results from site visits.
3. Effectively coordinate and teach the college prep seminar on the college application process. Serve as a mentor for students to them about being successful in the college application process and talk to them about how thrive in college.

North Carolina Botanical Gardens

Chapel Hill, NC

Intern positions: Summer Intern (1)

Transportation needed: Car is not needed

Website: <https://ncbg.unc.edu/>

Organization description: The North Carolina Botanical Garden is a conservation garden. Their guiding mission is to inspire understanding, appreciation, and conservation of plants and to advance a sustainable relationship between people and nature.

Internship details: The APPLES summer intern will join the horticulture staff and other interns in caring for our garden spaces and plants, tending to plants in the nursery, and maintaining hardscape elements such as our path system. The work will be physical labor, out of doors, in a beautiful garden. This will include tasks such as weeding, watering, renovation of garden spaces, raking of paths, plant propagation, and other related activities. Over the course of the summer, interns will learn about southeastern native plants and conservation gardening and will be able to address visitor questions as their knowledge increases